

DRUPAL CMS MANUAL

FOR VEYA & GARRYA WEBSITES



Version 1.0, June 2022

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CMS Login

Enter your username and password. Fill in Recaptcha and click “Login”



Log in Reset your password

Username hqadmin

Enter your Banyan Tree Veya username.

Password

Enter the password that accompanies your username.

▼ CAPTCHA

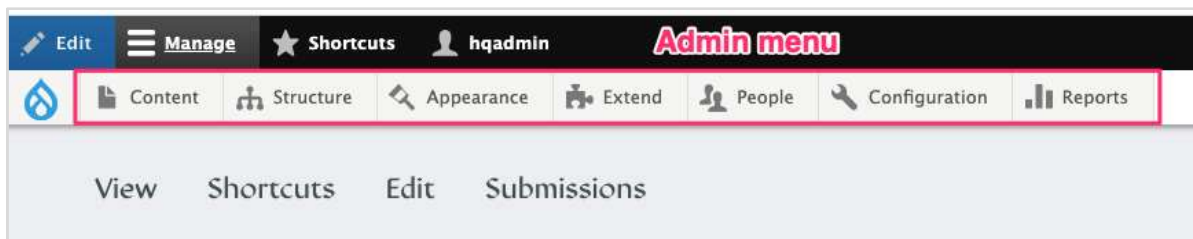
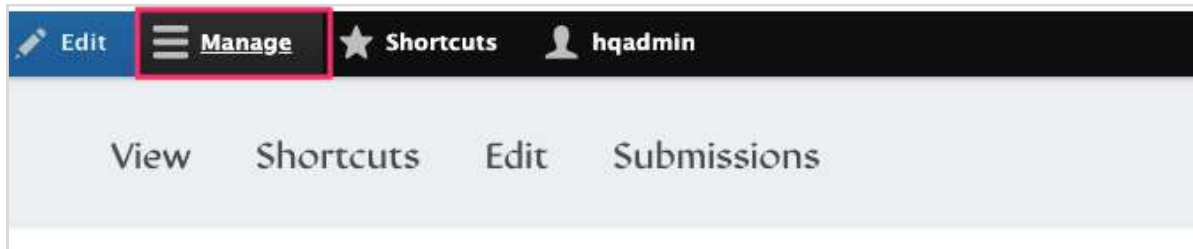
This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

✓ I'm not a robot reCAPTCHA Privacy - Terms

Log in

Admin menu

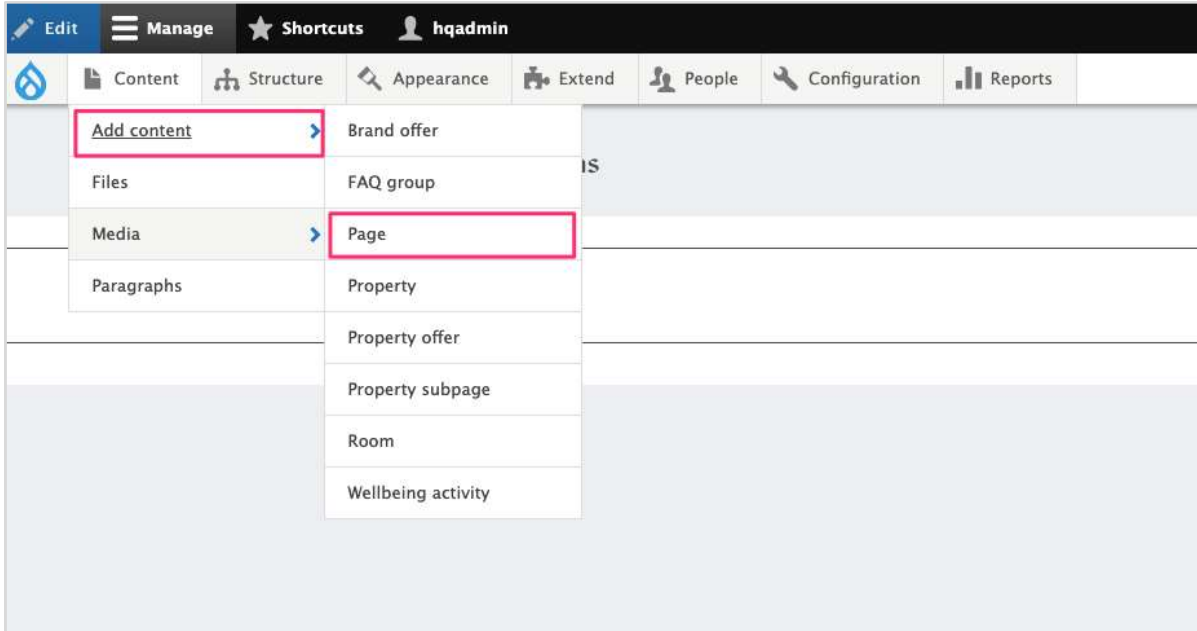
Click “Manage” to access the admin menu.



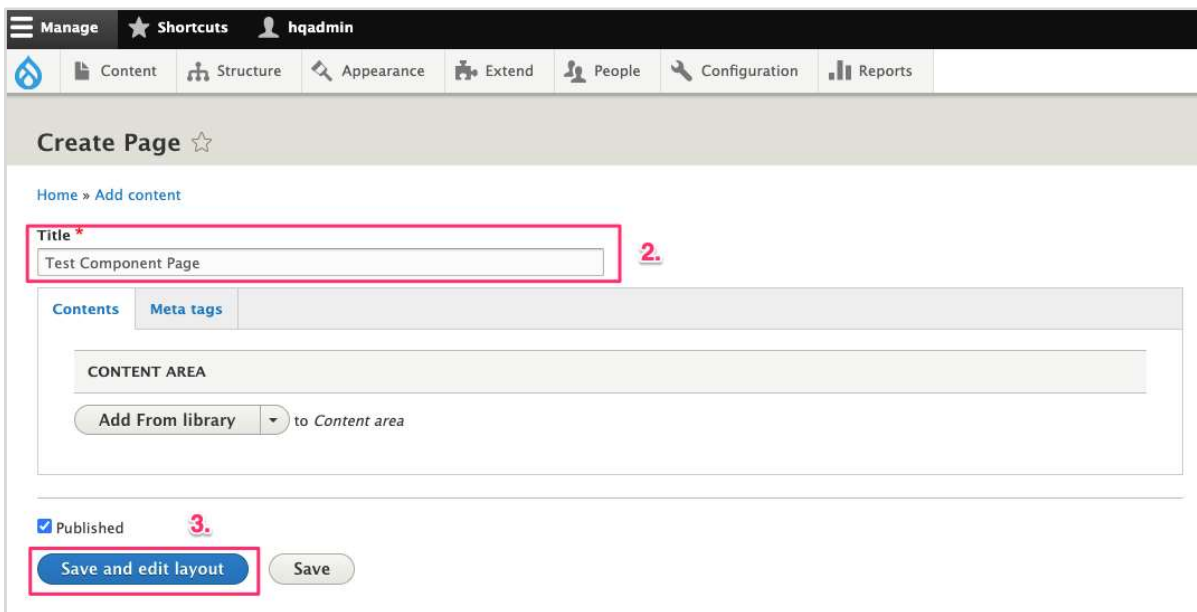
Creating basic page

A basic page is a page without any predefined content structure. You can use a basic page to assemble the required layout with the available components.

1. Hover “Content” → “Add Content” → Select “Page”




2. Fill in “Title”
3. Click “Save and edit layout”. After saving, you will be brought to the layout builder page.



Layout builder page

Edit Manage Shortcuts hqadmin

Content Structure Appearance Extend People Configuration Reports

Banyan Tree Veya Phuket  Book Now

View Edit Delete **Layout** Revisions Clone Translate

Page *Test Component Page* has been created.



Save layout Discard changes Revert to defaults [Layout builder page](#)

Show content preview

You are editing the layout for this Page content item. [Edit the template for all Page content items instead.](#)

Revision information Create new revision
[New revision](#)

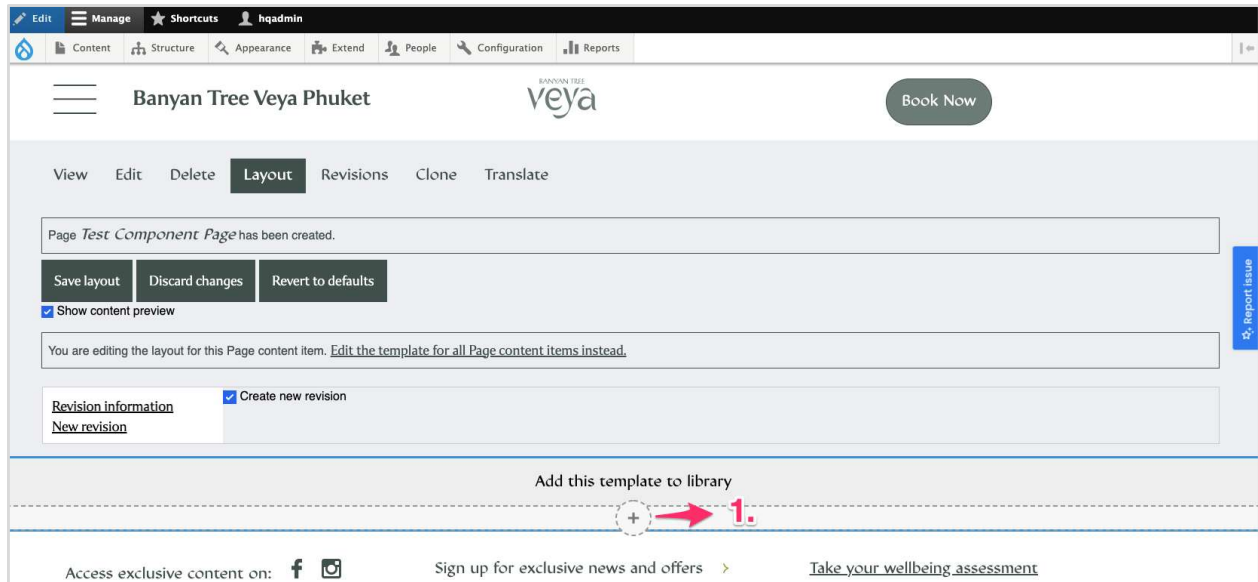
Add this template to library

Access exclusive content on:   Sign up for exclusive news and offers > [Take your wellbeing assessment](#)

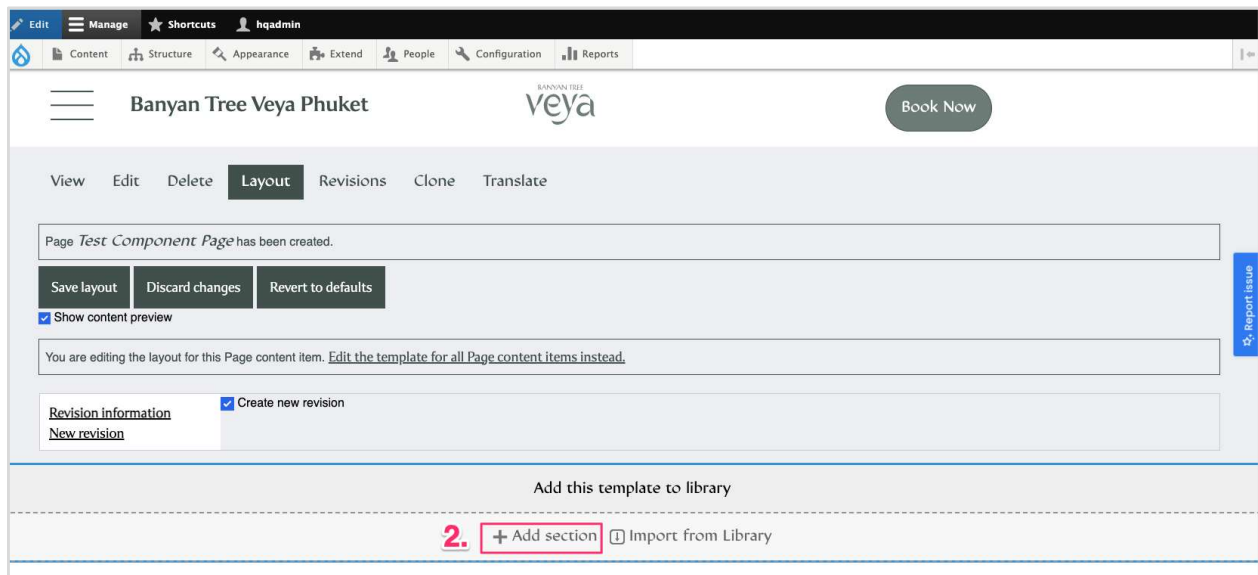
Report issue

Adding section & block to the layout

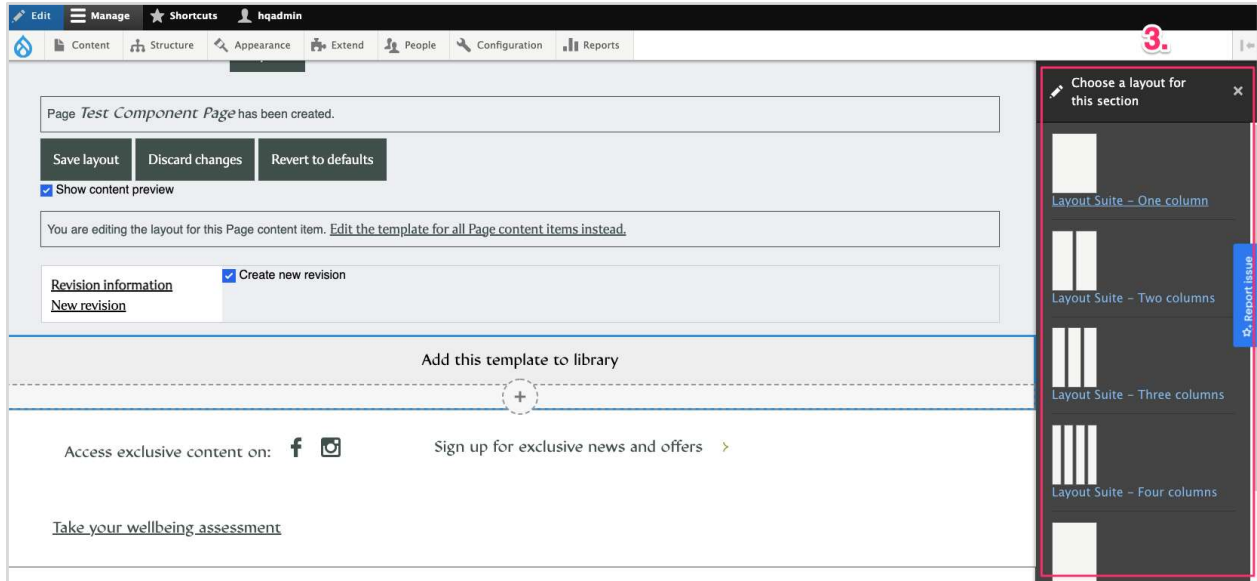
1. To create a section, hover at the “+” sign.



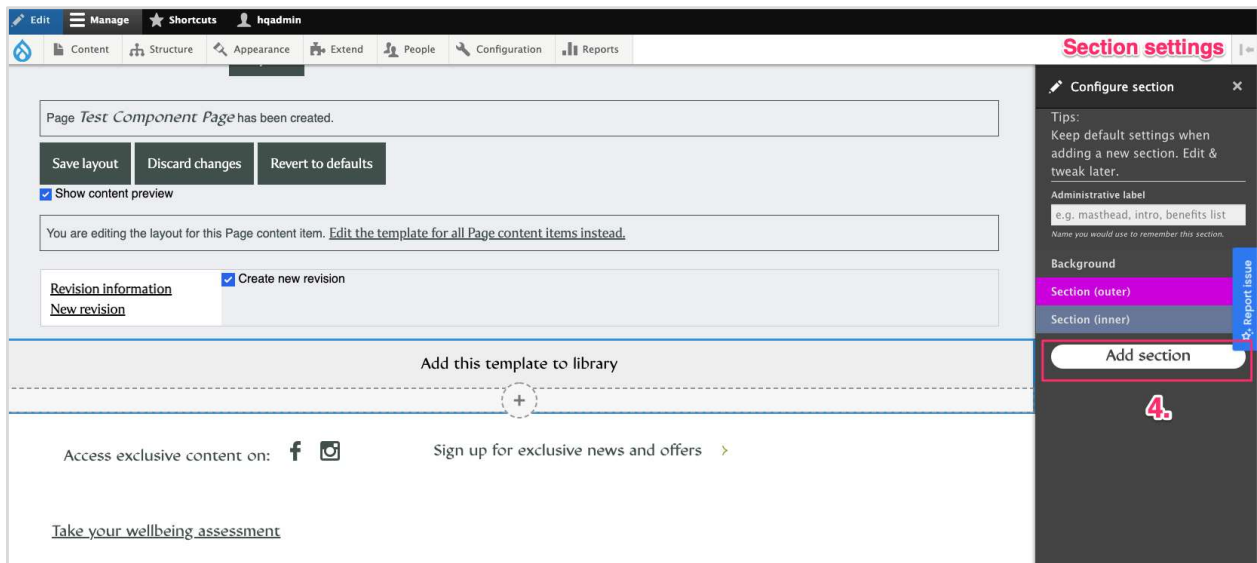
2. Click “Add section”



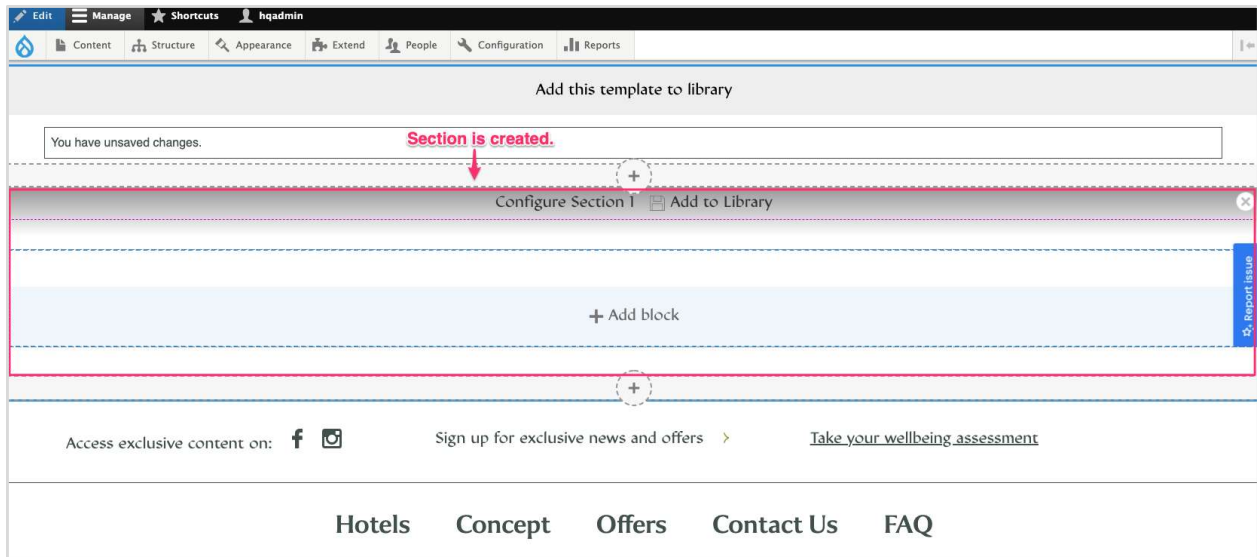
3. Choose a layout for your page.



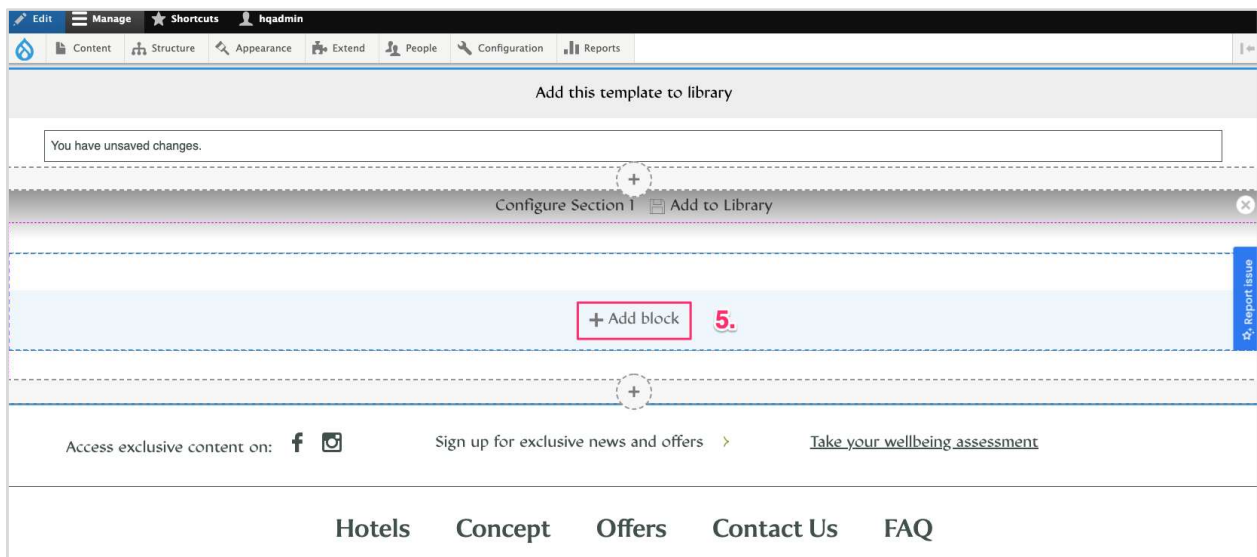
4. After selecting the layout, the section settings with default selections will be shown. When you are ready, click "Add section".



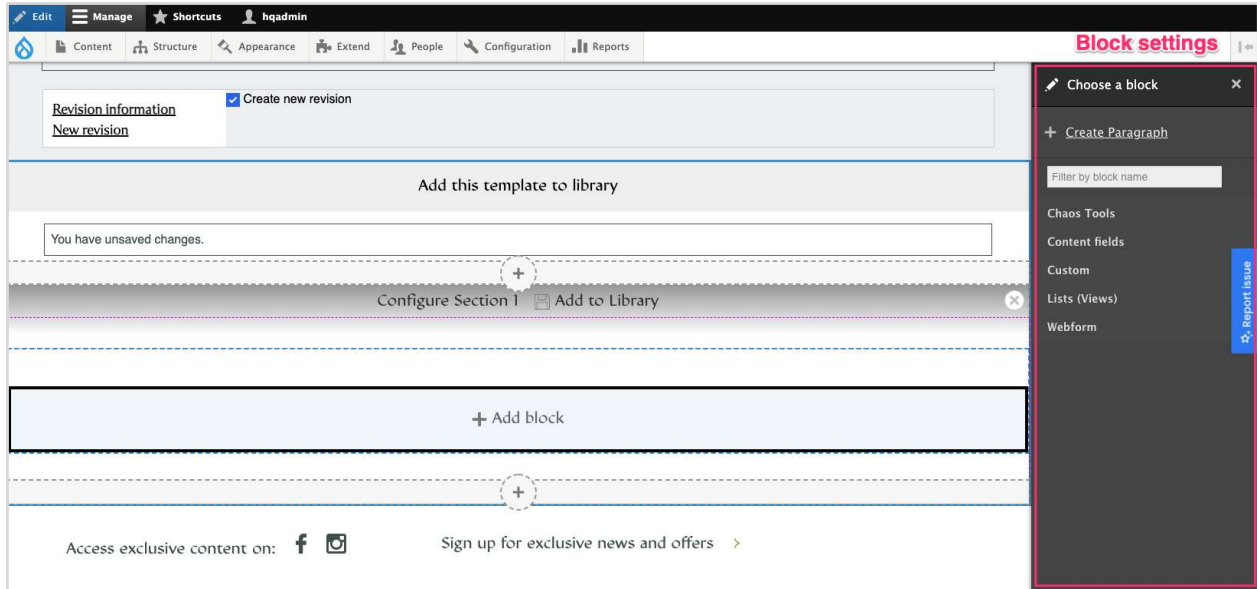
Section is created. (see below)



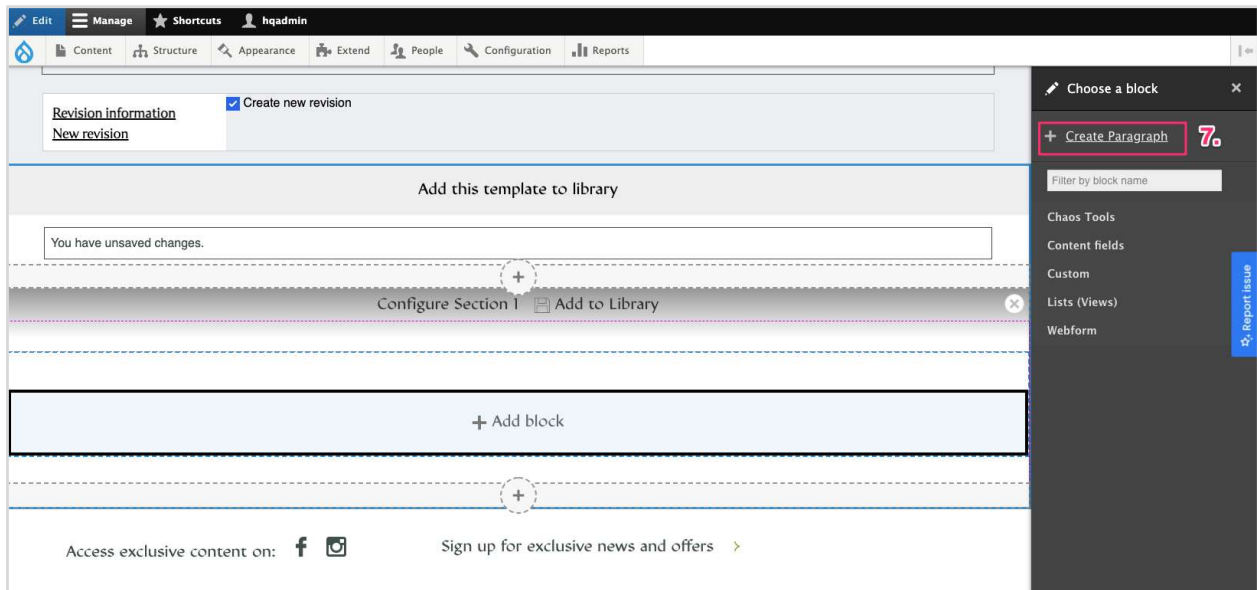
5. To add a block container into the section, click “Add block”.



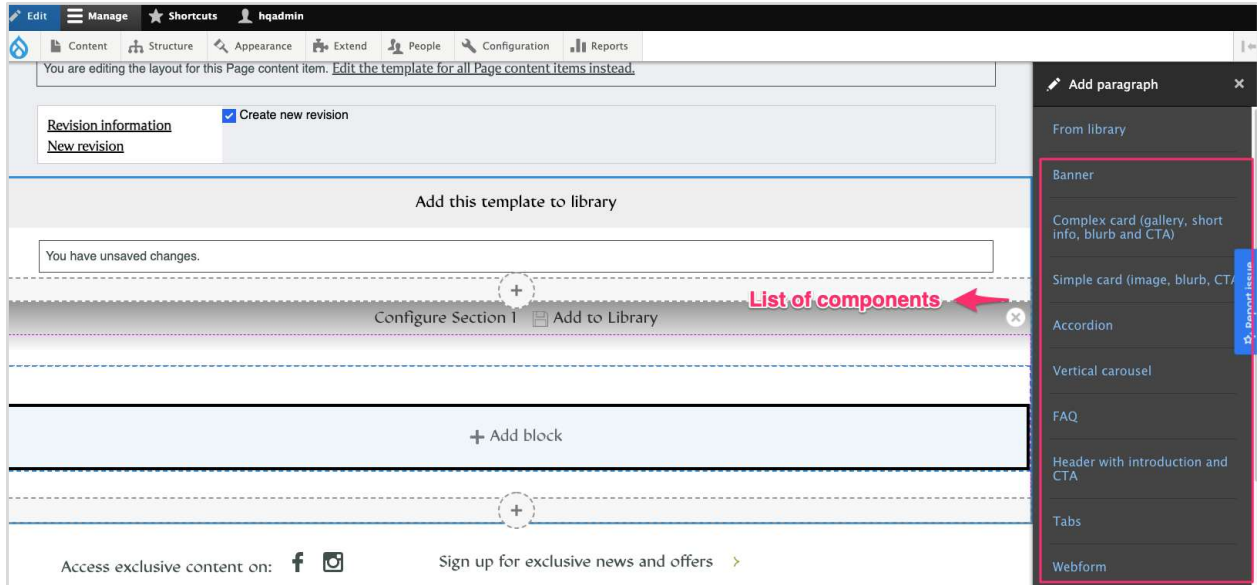
6. Block settings panel will be displayed.



7. Click “Create Paragraph”. You will see a list of components where you can add into the block container.



List of components



8. Click to select the desired component. You will be brought to the respective component page to fill in the details. You may refer to “[Creating components](#)” for further details on how to create the different types of components such as the banner, accordion, tabs and so on.

Manage Shortcuts hqadmin

Content Structure Appearance Extend People Configuration Reports

Add paragraph ☆

[Home](#)

Admin title

The admin title is used to help place paragraphs into panes.

Paragraph ID

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

IMAGE (LANDSCAPE)

No media items are selected.

[Add media](#)

One media item remaining.

Short info

B I U S | | | | | | | | Format -

Block description
Paragraph item 0(Content area)

[Add paragraph and return to layout builder](#)

9. Fill in the necessary information and click “Add paragraph and return to layout builder”. The component is added in the layout builder page.

Manage Shortcuts hqadmin

Content Structure Appearance Extend People Configuration Reports

Add paragraph ☆

Home

Admin title

The admin title is used to help place paragraphs into panes.

Paragraph ID

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

IMAGE (LANDSCAPE)
No media items are selected.

→ **Fill in the necessary information**

One media item remaining.

Short info

B I U S | | | | | | | | Format - |

Block description
Paragraph item 0(Content area)


Click to add the component & return to layout builder page.

10. The component is added to the layout builder. Click “Save layout” to save the page.

Admin interface showing the 'Layout' tab. A red box highlights the 'Save layout' button, with a red arrow pointing to a '10.' notification. Below the buttons, there is a message: 'You are editing the layout for this Page content item. Edit the template for all Page content items instead.' A 'Revision information' section is visible with a 'Create new revision' checkbox checked.

Add this template to library

Configure Section 1 Add to Library




Admin interface showing the 'View' tab. A red box highlights the 'View' button, with a red arrow pointing to a 'Page has been saved.' notification. Below the buttons, there is a message: 'The layout override has been saved.' The main content area displays the same image of the man in the garden bed, with a paragraph of text below it.

Banyan Tree Veya Phuket BRAND BY veyā [Book Now](#)

View Edit Delete Layout Revisions Clone Translate **Page has been saved.**

The layout override has been saved.



Every experience rests on a philosophy of serving the greater good, both for our communities and the one planet we call home. It's in the way we source ingredients for our culinary offerings, or embrace time-honoured traditions in our healing and wellbeing programmes. It's the energy we pour into managing our environmental footprint and our relationship with nature, and the way we enjoin others to do the same.

~ AWESOME ~

Page Creation Sequence

Content hierarchies and relationships between various page types have been built in the website. This means that there is a sequence to adhere to when you are creating the pages. Below shows the page creation sequence:

- Property page
 - Property sub-page (i.e well-being, cuisine)
 - Room
 - Property offer

In the example of “property”, the “Property” page has to be created first, before you create the related sub-pages such as well-being, cuisine and so on. The “Property” page has to “exist” first, before you can associate the related rooms, subpages and offers.

Creating a property page

The property page was set up based on a combination of structured, unstructured contents and dynamic contents.

- Structured content refers to the fields provided/needed so that we can reference the content to be displayed dynamically on other related pages.
- Unstructured content refers to the area where you have the flexibility on deciding the type of components (known as paragraph components in Drupal) and section configurations to be used. This is optional, depending on your content needs.
- Dynamically generated content refers to content that is automatically generated. This is optional, depending on your content needs.

Below shows the breakdown of the structured, unstructured content area and dynamic content on the property page:

veya BOOK NOW

Structured content display

Thailand

Overview | About | Wellbeing | Contact | Privacy

148,000,000 USD • 23 phuket@veya.hanyawire.com • 33 33 17 Tambon Chong Thai, Thalang District, Phuket 8300, Thailand

This is a catchy blurb about Veya Phuket

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation.

Traveler's Choice | Google Reviews | TripAdvisor | Awards & Accolades

Wellbeing at Veya Phuket

In this para we will describe the Veya Journey for the guest and they will experience from booking to stay experiences.

Unstructured content

The Day | At Veya

- Wellbeing audit assessment
- One to One Expert Consultation
- Daily Activities
- Tailored Experiences & Events

Rooms

Dynamically generated display

- Serenity Pool Villa
- Signature Pool Villa
- Rampan Pool Villa

Veya Launch Offer

Limited time only. USD 200

Unstructured content

- Complimentary Breakfast
- Complimentary Spa
- Complimentary Massage

Location & Details

Structured content display

- Facilities
- Meeting Rooms
- Childcare Lane
- White Room
- Resort & Spa
- Complimentary Breakfast
- Physical Assessment
- Hydrotherapy
- Free WiFi
- Veya Specific

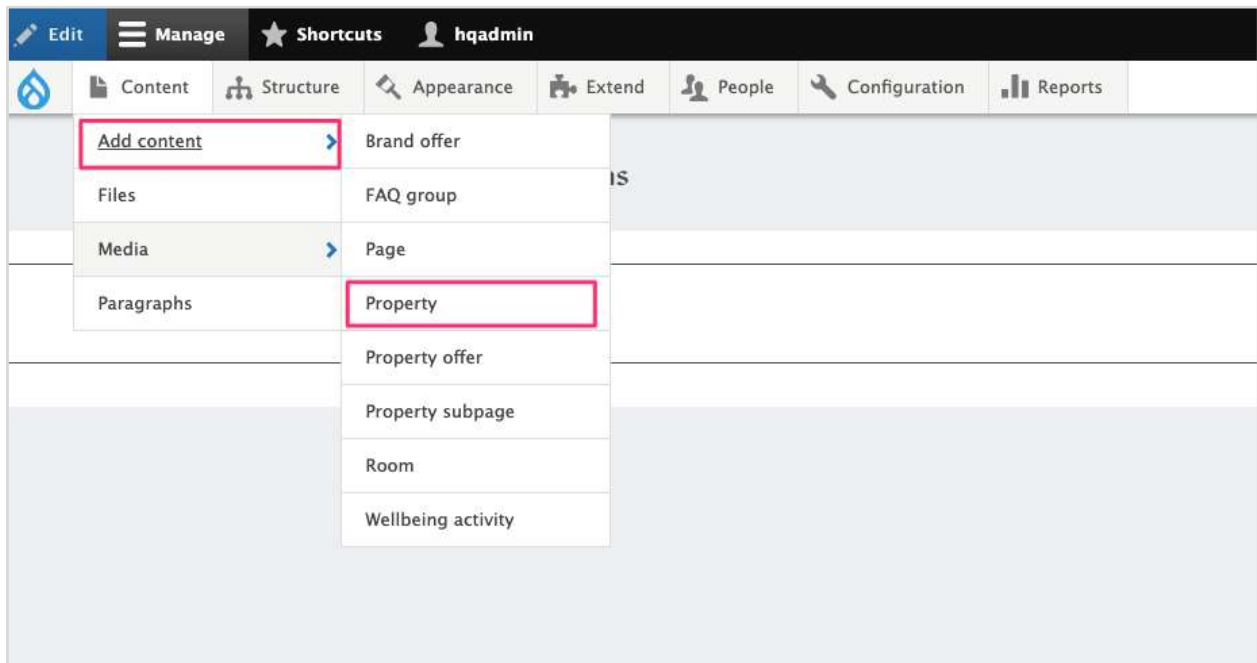
Hotels | Concept | Offers | Contact Us | FAQ

© 2023 Veya Health & Resorts | Terms & Conditions | Privacy

In the following steps, we will show you how to create the property page. We will first start with setting up the structured content area, followed by unstructured area and dynamic content area.

Create property page (structured content area)

1. Hover “Content” → “Add Content” → Select “Property”



2. Enter “Name”.
3. Fill in all the mandatory fields in the tabs General info, Facilities, Policies, Contact, Location & Weather and Media.
4. When you are ready, click the “Save” button to save the page. Note: Select “Published” when you are ready to publish the page live. Otherwise, un-check “Published” option.



5. Rooms, Subpages, Offers and Content tabs are optional during property page creation. You may update these sections later, after you have saved the page.

General info tab

Fill in the following fields. For Geofield & GeoJSON Data, refer to the [Geofield & GeoJSON](#) data section on how to populate the data.

Manage Shortcuts poadmin

Content Structure Appearance Extend People Configuration Reports

Create Property

Home » Add content

Name *
Banyan Tree Veya Phuket

Property permission tag
-- None --

General info * Facilities * Policies * Contact * Location * Media * Rooms Subpages Offers Contents

Meta tags

Header *
Short tag line about this property.

Own Your Presence

Introduction (Edit summary) *
Property introduction next to the header.

B I [] [] [] []

Welcome to *Veya*, a place of thriving between yourself, others and nature. Begin your wellbeing journey in a safe space of both wonderment and reflection where you can discover new possibilities and wisdoms, allowing you to weave them into your own path of wellbeing.

body p

Synxis hotel code
Please fill in *only* the hotel code. Leave blank for property which is launching soon.

64282

New property *
 No
 Yes

Select "Yes" if this property is to be listed under "New Properties" under Destinations page.

Url token *
This field renders as a token in the url. For example, the property title is 'Banyan Tree Veya Phuket' and we want to set the url as /hotels/phuket and not /hotels/banyan-tree-veya-phuket.

phuket

Property launch status *
-- Select a value --

- Property is already open: listed in the hotels listing, clickable and have detail page, present in the booking widget, redirect to Synxis.
- Live pre-opening property: listed in the hotels listing, clickable and have detail page, present in the booking widget, redirect to pre-opening booking widget.
- Non-live pre-opening property: listed in the hotels listing, but NOT clickable, NOT present in the booking widget.

Select "Property launch status" accordingly.

Geofield

+
-

Leaflet

Geojson Data

Geometry Validation disabled (invalid WKT or Geojson format & values will be set as NULL)

Published

Save and edit layout Save

Last saved: Not saved yet
Author: poadmin
Revision log message

Briefly describe the changes you have made.

► URL ALIAS (Automatic alias)
► AUTHORIZING INFORMATION (By poadmin (7) on 2022-05-10)
► PROMOTION OPTIONS (Not promoted)

Report issue

Facilities tab

Select the required facilities & services options.

Name *
Banyan Tree Veya Phuket

Property permission tag
- None -

General info * **Facilities *** **Policies *** **Contact *** **Location *** **Media *** **Rooms** **Subpages** **Contents** **Meta tags**

Facilities and services *
Please contact HQ if you need more options.

- Banyan Tree Essentials
- Banyan Tree Spa
- Business Center
- Golf
- Hydrotherapy
- Kids' Club
- Outdoor Lawn
- Outdoor Pool
- Physical Assessment
- White Room

Sample: <https://veya.banyantree.com/en/destinations/phuket> (“Facilities & Services” tab under “Location & Details”)

Policies tab

Fill in the following fields.

Name *
Banyan Tree Veya Phuket

Property permission tag
- None -

General info * **Facilities *** **Policies *** **Contact *** **Location *** **Media *** **Rooms** **Subpages** **Contents** **Meta tags**

Check-in time *
03:00 PM

Check-out time *
12:00 PM

Policies
Please contact HQ if you need more options...

- Committed to enhanced cleaning process
- No parties
- No pets allowed
- No smoking
- Social distancing and other COVID-19-related guidelines apply

Other policies
... or you can type custom policies here.

B I U S | **¶** | **¶** | **¶** | **¶** | **Normal** | **-** | **¶**

The guest responsible for check-in must be aged 18 or above.

Veya credit is applicable for Private Wellbeing Session, Spa Treatment, Outlet Dining - Food & Beverages, and Retail Products at Banyan Tree Gallery Phuket

Veya credit is not transferrable or exchangeable for cash

Government-issued photo identification and a credit card, debit card, or cash deposit are required at check-in for incidental charges.

body p

Sample: <https://veya.banyantree.com/en/destinations/phuket> (“Hotel Policies” tab under “Location & Details”)

Contact tab

Fill in the following fields.

Name *
Banyan Tree Veya Phuket

Property permission tag
- None -

General info * **Facilities *** **Policies *** **Contact *** **Location *** **Media *** **Rooms** **Subpages** **Contents** **Meta tags**

Email address *
veya-phuket@banyantree.com

Contact number *
076 372 400

Fax number
8888 8888

SOCIAL MEDIA PRESENCE


Add Social media link → **Click to add social media link**

General info *	Facilities *	Policies *	Contact *	Location *	Media *	Rooms	Subpages	Contents	Meta tags
<p>Email address * <input type="text" value="veya-phuket@banyantree.com"/></p> <p>Contact number * <input type="text" value="076 372 400"/></p> <p>Fax number <input type="text" value="8888 8888"/></p> <p style="text-align: right;">Show row weights</p> <hr/> <p>SOCIAL MEDIA PRESENCE</p> <p>+ Social media link Collapse</p> <p>Social media platform * <input type="text" value="Facebook"/></p> <p>Link * <input type="text" value="https://www.facebook.com/BanyanTreeVeya/"/></p> <p><small>This must be an external URL such as http://example.com.</small></p> <p>Select a target <input type="text" value="New window (_blank)"/></p> <p><small>Select a link behavior. <i>_self</i> will open the link in the current window. <i>_blank</i> will open the link in a new window or tab. <i>_parent</i> and <i>_top</i> will generally open in the same window or tab, but in some cases will open in a different window.</small></p> <hr/> <p><input type="button" value="Add Social media link"/> → Click to add more social media link</p>									

Sample: <https://veya.banyantree.com/en/destinations/phuket> (“Contact Details” tab under “Location & Details”)

Location tab

Fill in the following fields.

Name *
 Banyan Tree Veya Phuket 

Property permission tag
 - None - ▾

General info * **Facilities *** **Policies *** **Contact *** **Location *** **Media *** **Rooms** **Subpages** **Contents** **Meta tags**

Destination *
Continent Asia ▾ **Country** Thailand ▾







Address
 33, 33/27 Tambo Choeng Thale, Thalang District, Phuket 83110, Thailand

RESORT MAP
 No media items are selected.

Add media → **Click to upload resort map image**

One media item remaining.


How to get there

B I U S |     | Normal - |  

Phuket International Airport (HKT) 20km / 20 min by car from airport



body p


Phuket
 Author: poadmin
 Revision log message

Add or select media 

Add file
 No file chosen
 One file only.
 256 MB limit.
 Allowed types: txt doc docx pdf png jpg.

Select image file from computer to upload or select an existing image in the media library below

Name **Media tags** **Sort by** Newest first ▾ **Apply filters**  


 property teaser portrait.png_pdf

Insert selected 0 of 1 item selected

Sample: <https://veya.banyantree.com/en/destinations/phuket> (“Location & Weather” tab under “Location & Details”)

Media tab

Upload the required media.

Name *

Property permission tag

[General info *](#)
[Facilities *](#)
[Policies *](#)
[Contact *](#)
[Location *](#)
[Media *](#)
[Rooms](#)
[Subpages](#)
[Contents](#)
[Meta tags](#)

TEASER *

TEASER IMAGE (LANDSCAPE) *
 No media items are selected.

 One media item remaining.

TEASER IMAGE (PORTRAIT) *
 No media items are selected.

 One media item remaining.

Teaser overlay text
 This text will appear on property listing.

BANNER *

BANNER MEDIA *
 No media items are selected.

 One media item remaining.

Opacity for overlay
 This controls the darkening of the image. Use decimal values from 0 to 1.0. e.g 0.3 equals to image being 30% darken.

GALLERY
 No media items are selected.

Add to upload images

Example

Name *

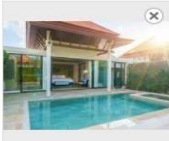
Property permission tag
 - None -

General info * **Facilities *** **Policies *** **Contact *** **Location *** **Media *** **Rooms** **Subpages** **Contents ***

Meta tags

TEASER *

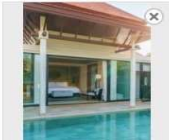
TEASER IMAGE (LANDSCAPE) *



Veya Pool Villa Phuke...

The maximum number of media items have been selected.

TEASER IMAGE (PORTRAIT) *



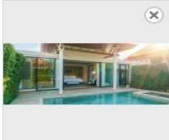
Veya Pool Villa Phuke...

The maximum number of media items have been selected.

Teaser overlay text
 This text will appear on property listing.

BANNER *

BANNER MEDIA *







Veya Pool Villa Phuke...

The maximum number of media items have been selected.

Opacity for overlay
 This controls the darkening of the image. Use decimal values from 0 to 1.0. e.g 0.3 equals to image being 30% darken.

GALLERY [Show media item weights](#)

Veya Pool Villa Phuket ... Veya Pool Villa Exterior... Veya Pool Villa Bedroo... Veya Pool Villa Interior ...

Examples of where the images are placed

- Teaser Image (Landscape) - This can be found in the mega menu when you hover over the “Destinations” menu.
- Teaser Image (Portrait) - This can be found on the destinations page.
<https://veya.banyantree.com/en/destinations>
- Banner - This can be found on the property page.
<https://veya.banyantree.com/en/destinations/phuket>
- Gallery - This can be found on the property page, under “Show all photos”.
<https://veya.banyantree.com/en/destinations/phuket>

Meta Tags tab

The basic meta tags i.e. “Page title” and “Description” have been configured and automatically filled in during page creation. You may provide additional settings for SEO management. If you do not have any additional settings to add on, you may leave this tab as it is.

Name *

Property permission tag

General info * **Facilities *** **Policies *** **Contact *** **Location *** **Media *** **Rooms** **Subpages** **Contents** **Meta tags**

Configure the meta tags below.

Use tokens to avoid redundant meta data and search engine penalization. For example, a 'keyword' value of "example" will be shown on all content using this configuration, whereas using the [node:field_keywords] automatically inserts the "keywords" values from the current entity (node, term, etc).

[Browse available tokens.](#)

▼ BASIC TAGS

Simple meta tags.

Page title

The text to display in the title bar of a visitor's web browser when they view this page. This meta tag may also be used as the title of the page when a visitor bookmarks or favorites this page, or as the page title in a search engine result. It is common to append '[site:name]' to the end of this, so the site's name is automatically added. It is recommended that the title is no greater than 55 - 65 characters long, including spaces.

Description

A brief and concise summary of the page's content that is a maximum of 160 characters in length. The description meta tag may be used by search engines to display a snippet about the page in search results.

Abstract

A brief and concise summary of the page's content, preferably 150 characters or less. Where as the description meta tag may be used by search engines to display a snippet about the page in search results, the abstract tag may be used to archive a summary about the page. This meta tag is *no longer* supported by major search engines.

Keywords

A comma-separated list of keywords about the page. This meta tag is *no longer* supported by most search engines.

Create property page (unstructured content area)

In this section, we will show you how to add content to the unstructured content area.

Refer to “[Adding content to the unstructured content area](#)” steps to add unstructured content to the property page.

Create property page (dynamic content area)

In this section, we will show you how to add dynamic content (i.e. listings) to the property page. This is done through the creation of a property subpage and linking the property subpage to the property page.

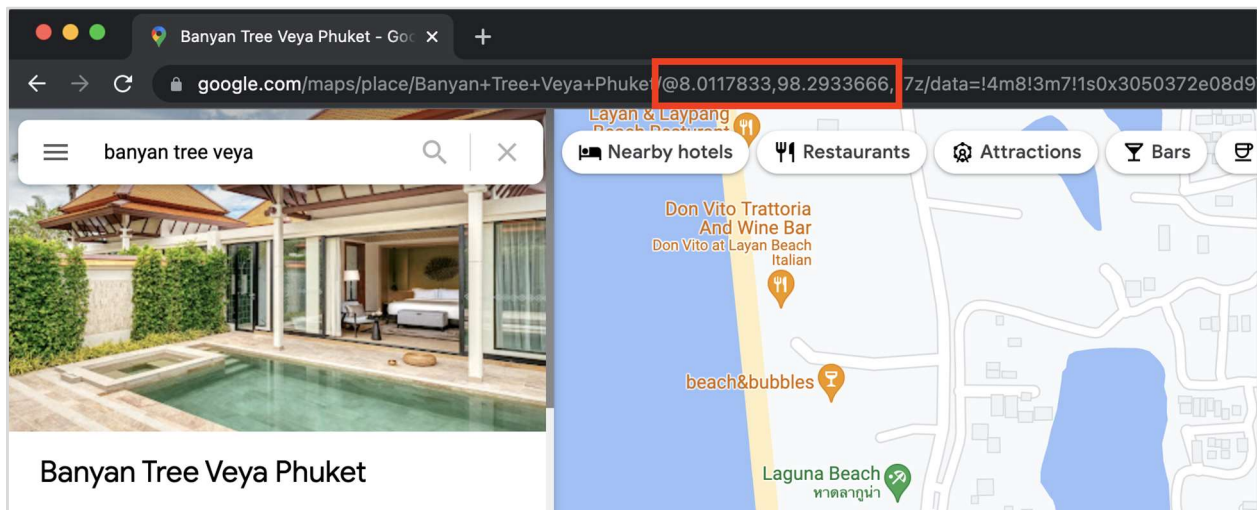
Refer to “[Adding dynamic content to a property subpage](#)” steps to add listings to the property subpage.

Populating Geofield & Geo JSON data

- Retrieve location coordinates
- Populating location map

Retrieve location coordinates

1. Google the place on Google Maps.
2. Retrieve the Latitude and Longitude from the url (shown in the image below).



Eg:

Banyan tree veya phuket

Latitude: 8.0117833

Longitude: 98.2933666

Populating location map

1. Under Location Tab for Geojson Data, copy and paste the json values (shown in the image below).
2. Change coordinates to your location (format: Longitude, Latitude).


Eg:

Banyan tree veya phuket

```
{"type":"Point","coordinates":[98.2933666,8.0117833]}
```

```
{"type":"Point","coordinates":[(Longitude),(Latitude)]}
```

Geofield



GeoJson Data

```

{"type":"Point","coordinates":[98.2933666,8.0117833]}

```

Geometry Validation disabled (invalid WKT or Geojson format & values will be set as NULL)

Zoom Setting

Constraint: all the maps will the same zoom and cannot have different zoom settings for different map

1. Go to Structure → Content types → Property → Manage display → Property location and details.

Manage display ☆

Edit	Manage fields	Manage extra fields	Manage form display	Manage display	Manage Dependencies	Translate content type
Default	Property header and introduction	Property header banner	Property location and details	Property related rooms	Teaser	

[Home](#) » [Administration](#) » [Structure](#) » [Content types](#) » [Property](#) » [Manage display](#)

2. Under “Location & Weather Tab”, look for “Geofield” and click on the setting icon.

+	Location & Weather		Tab	Tab: closed	delete	⚙
+	Address and resort map wrapper		HTML element	Extra CSS classes: property-location-details Element: div	delete	⚙
+	Address	- Hidden -	Plain text			⚙
+	Resort map	- Hidden -	Rendered entity	Rendered as Default		⚙
+	How to get there	- Hidden -	Default			⚙
+	Geofield	- Hidden -	Leaflet Map	Leaflet Map: leaflet-mapbox Map height: 404 px Popup infowindow: No Class: leaflet-field		⚙

3. Under “Custom Map Center & Zoom”.
 - a. Zoom in: Increase the zoom level (eg: 15)
 - b. Zoom out: Decrease the zoom level (eg: 12)

CUSTOM MAP CENTER & ZOOM

These settings will be applied in case of single Marker Map (otherwise the Zoom will be set to Fit Elements bounds).

Force Map Center & Zoom
These settings will be forced anyway as starting Map state.

MAP CENTER

Latitude

Longitude

Zoom *

Min. Zoom *

Max. Zoom *

Zoom Finer

Value that might/will be added to default Fit Elements Bounds Zoom. (-5 / +5)

4. Click on the “Update” button.
5. Click on the “Save” button.

Adding content to the unstructured content area

Unstructured content refers to the area where you have the flexibility on deciding the type of components (known as paragraph components in Drupal) and section configurations to be

used. This is optional, depending on your content needs. To create unstructured content, follow these steps:

1. Retrieve the page that you want to add the unstructured content.
2. Edit the page and click on the “Layout” tab to go to the layout builder.

Edit Property Banyan Tree Veya Phuket ☆

View Edit Delete **Layout** Revisions Clone Translate

Home » Banyan Tree Veya Phuket

Name *
Banyan Tree Veya Phuket

Property permission tag
- None -

General info * **Facilities *** **Policies *** **Contact *** **Location *** **Media *** **Rooms** **Subpages** **Contents ***

Meta tags

Header *
Short tag line about this property.
Own Your Presence

Introduction (Edit summary) *
Property introduction next to the header.

B I U S | | | | | | | | | Format - | |

Welcome to Veya, a place of thriving between yourself, others and nature. Begin your wellbeing journey in a safe space of both wonderment and reflection where you can discover new possibilities and wisdoms, allowing you to weave them into your own path of wellbeing.

Layout builder view

You have unsaved changes.

[View](#) [Edit](#) [Delete](#) **Layout** [Revisions](#) [Clone](#) [Translate](#)

[Save Layout](#) [Discard Changes](#) [Revert To Defaults](#)

Show content preview

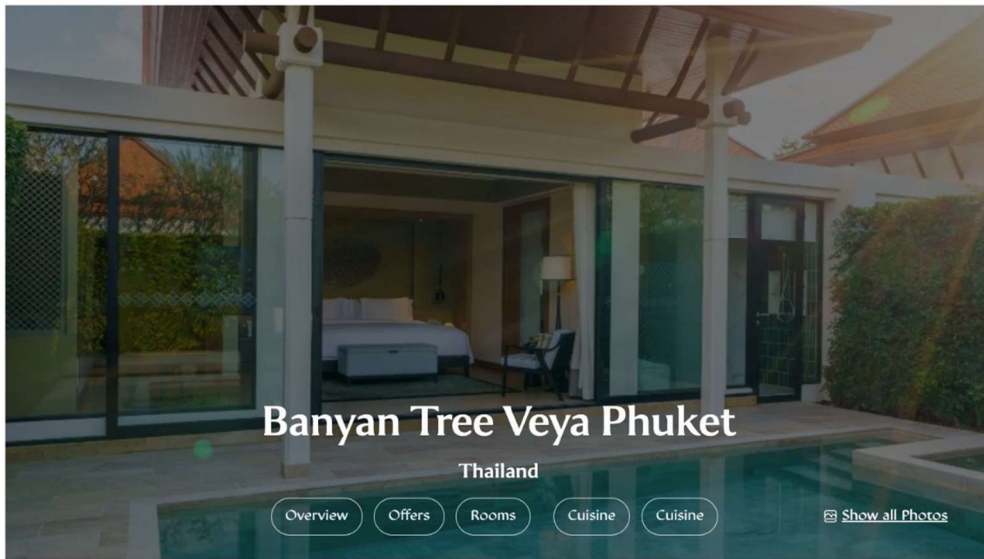
You are editing the layout for this Property content item. [Edit the template for all Property content items instead.](#)

Revision information
New revision

Create new revision

[Add this template to library](#)

Configure Section 1 [Add to Library](#)



+6676372400 • vey-phuket@banyantree.com • 33, 33/27 Tambo Choeng Thale, Thalang District, Phuket 8310, Thailand

[+ Add block](#)

Configure Section 2 [Add to Library](#)

Own Your Presence

Welcome to Veya, a place of thriving between yourself, others and nature. Begin your wellbeing journey in a safe space of both wonderment and reflection where you can discover new possibilities and wisdoms, allowing you to weave them into your own path of wellbeing.

[+ Add block](#)

Configure Section 3 [Add to Library](#)

[+ Add block](#)

Configure Section 4 [Add to Library](#)

3. Next, create the section and add a block into the section. Refer to “[Adding section & block to the layout](#)” on how to assemble the layout and to add the required components into the block container.
4. Repeat the process until you achieve the desired outcome.
5. When you are ready, click “Save Layout”. Note: Remember to save the layout regularly. We recommend that you save the layout every time you have finished creating a section.

Adding dynamically generated content

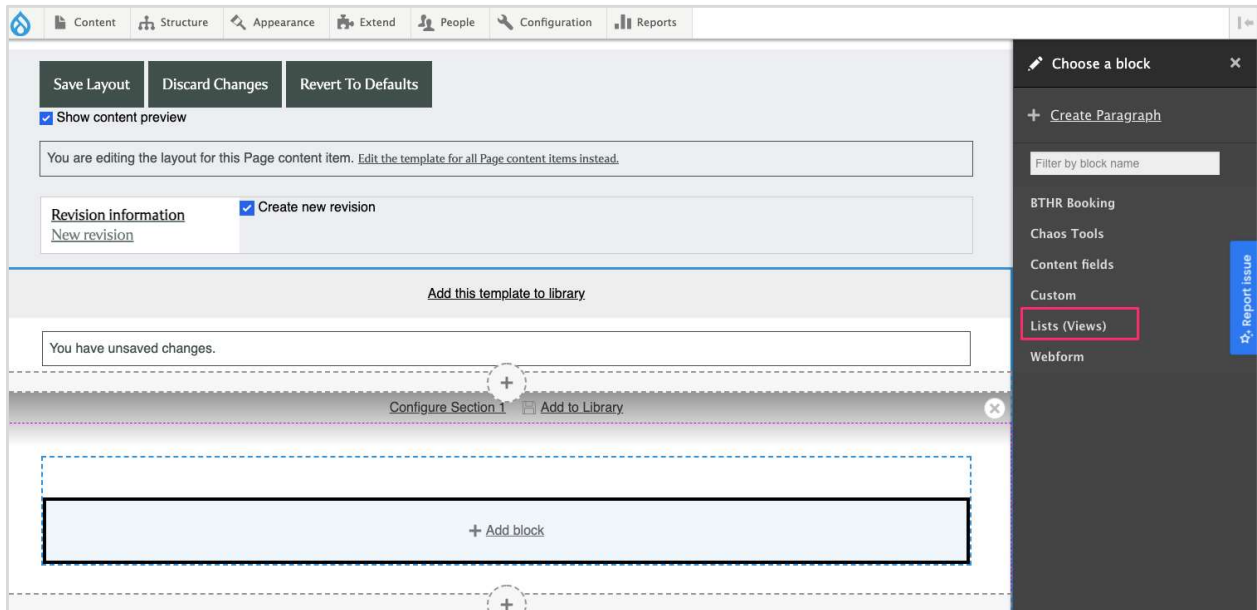
Dynamic content refers to content that is automatically generated. For example, list of rooms, list of offers, list of articles etc. Example, whenever a new room has been created, the new room is automatically added to the list of rooms without having to manually add the new room entry to the list. In this section, we will show you how to add a listing to the page.

There are 2 types of pages which you can add a listing:

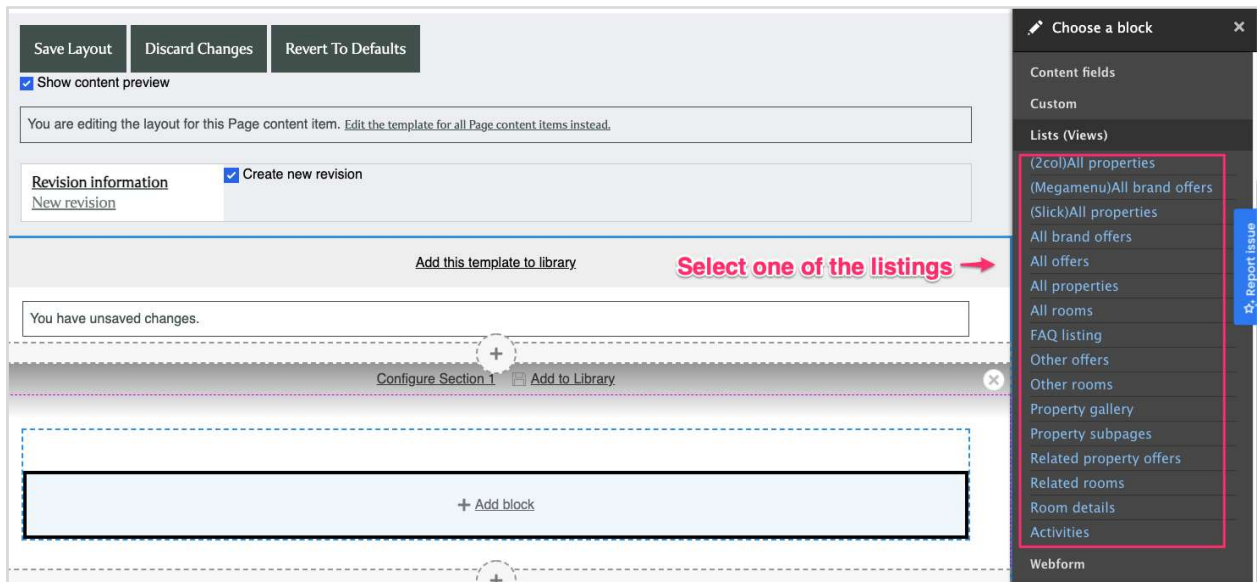
- [Adding dynamic content to a basic page](#)
- [Adding dynamic content to a property subpage](#)

Adding dynamic content to a basic page

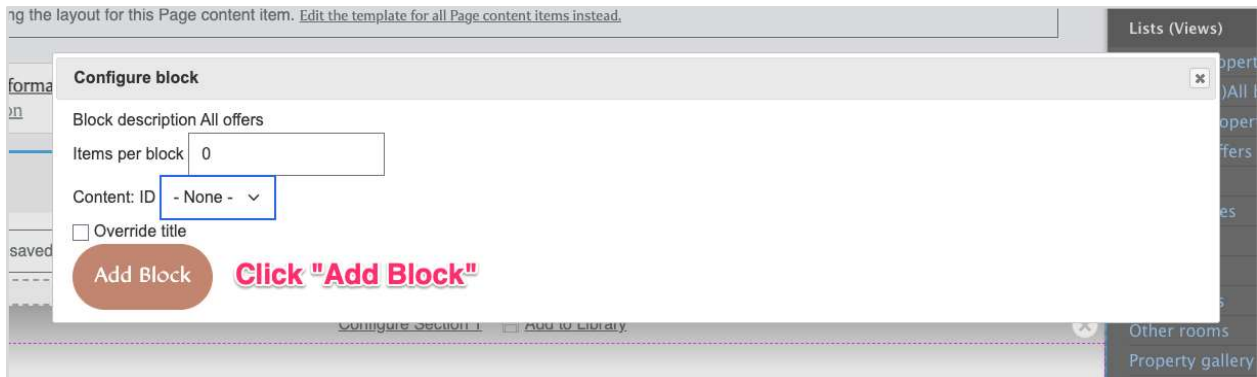
1. Retrieve the page created using the basic page content type.
2. Go to the layout builder view, create a section and choose a layout i.e. “1-column” layout.
3. Next, add a block to the section. Refer to “[Adding section and block to the layout](#)” for detailed steps.
4. At the block settings, click on “List (Views)”.



5. Select the required listings to be displayed. Note: For basic page, the available options are:
 - a. All brand offers
 - b. All properties



6. Click “Add Block”. Note: You may ignore “Items per block”, “Content ID” and “Override title” fields and just click “Add Block” as those parameters are not needed.



7. Click “Save Layout”

Click "Save layout" to save the page.

Save Layout Discard Changes Revert To Defaults

Show content preview

You are editing the layout for this Page content item. [Edit the template for all Page content items instead.](#)

Revision information Create new revision
New revision

Add this template to library

You have unsaved changes.

+

Configure Section 1 Add to Library

Placeholder for the "All offers" views block

+ Add block

Report Issue

8. The listing will be displayed on the page. Example:

The layout override has been saved.

[View](#) [Edit](#) [Delete](#) [Layout](#) [Revisions](#) [Clone](#) [Translate](#)

Continent 

Sort by: Newest 

[Report Issue](#)



Veya Launch Offer

Available at 1 Properties

[View Offer Details](#)

Embark on a journey of wellbeing at our new Banyan Tree Veya resorts. For a limited time only, enjoy discounted prices on rooms, spa, dining and retail, and receive complimentary Veya credits to enhance your stay.



Test - Brand Offer

Available at 1 Properties

[View Offer Details](#)

Explore our range of exclusive offers to inspire you as you plan your next trip.



Test - Brand Offer

Available at 2 Properties

[View Offer Details](#)

description




Test Early Booking

Available at 1 Properties

[View Offer Details](#)

Embark on a journey of wellbeing at our new Banyan Tree Veya resorts. For a limited time only, enjoy discounted prices on rooms, spa, dining and retail, and receive complimentary Veya credits to enhance your stay.

Access exclusive content on:  

Sign up for exclusive news and offers 

[Hotels](#) [Concept](#) [Offers](#) [Contact Us](#) [FAQ](#)

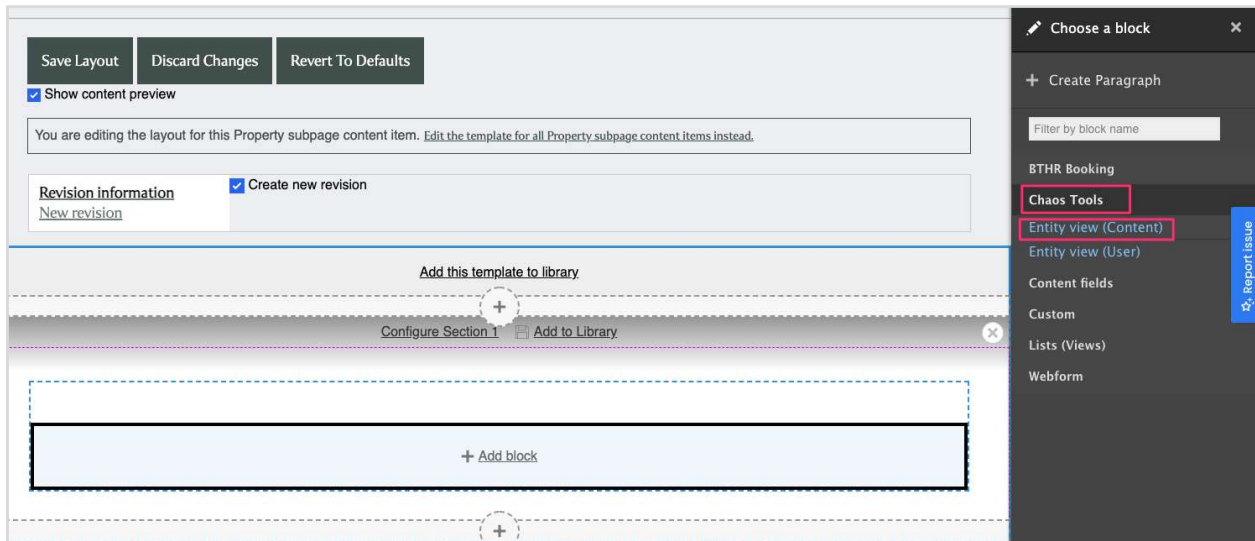
© Banyan Tree Hotels & Resorts • [Terms & Conditions](#) • [Privacy](#)



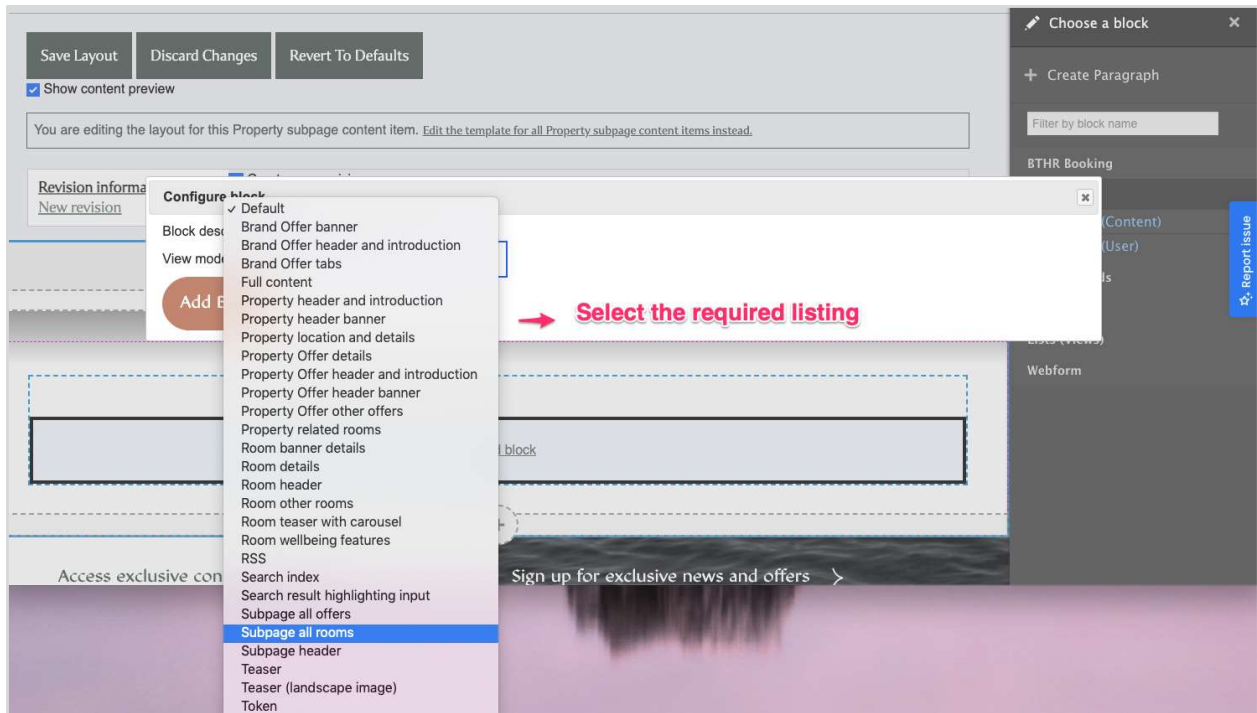
 English 

Adding dynamic content to a property subpage

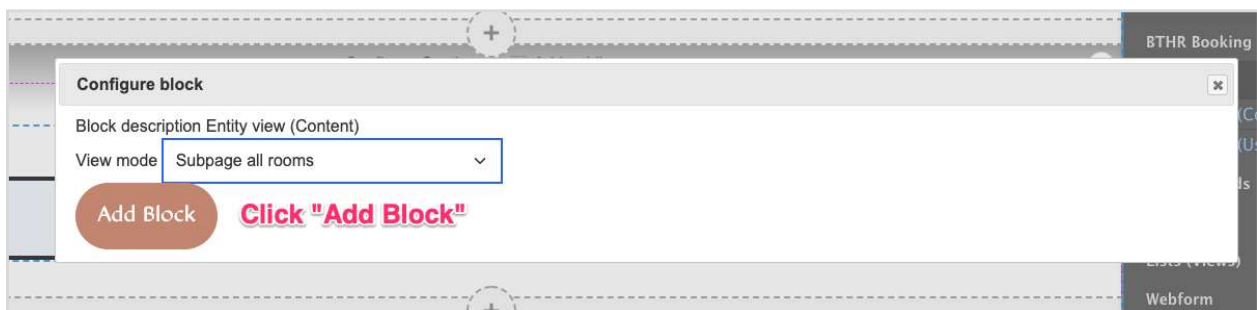
1. Retrieve the page created using the property subpage content type.
TIP: If you wish to add a listing to the property page instead of the subpage, you can follow the same steps by going to the respective property page and adding the required listing using the layout builder.
2. Go to the layout builder view, create a section and choose a layout i.e. “1-column” layout.
3. Next, add a block to the section. Refer to “[Adding section and block to the layout](#)” for detailed steps.
4. At the block settings, click on “Chaos Tools”. Then, select “Entity view (Content)”.



5. Click the “View mode” drop-down and select the required listings to be displayed.
Note: For the property subpage, the applicable options are:
 - a. Subpage all offers
 - b. Subpage all rooms



6. Click “Add block”.

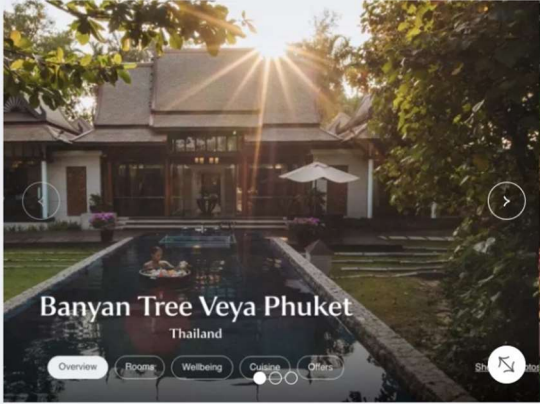


7. Click “Save Layout”.

8. The listing will be displayed on the property subpage. Example:

The layout override has been saved.

[View](#) [Edit](#) [Delete](#) [Layout](#) [Revisions](#) [Clone](#) [Translate](#)



room 2

Explore

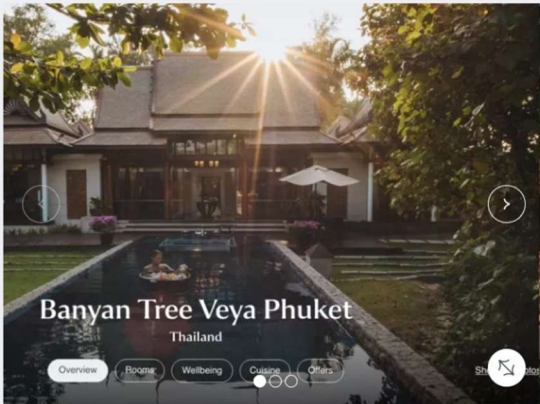
2 guests • 24 sqm / 24 sqft • Pool view



Signature Pool Villa

Explore

2 guests • 20 sqm / 20 sqft • City view



room 3

Explore

2 guests • 24 sqm / 24 sqft • City view



Test Serenity Pool Villa

Explore

2 guests • 140 sqm / 1507 sqft • Pool view

Access exclusive content on: [f](#) [i](#)

Sign up for exclusive news and offers >

[Hotels](#) [Concept](#) [Offers](#) [Contact Us](#) [FAQ](#)

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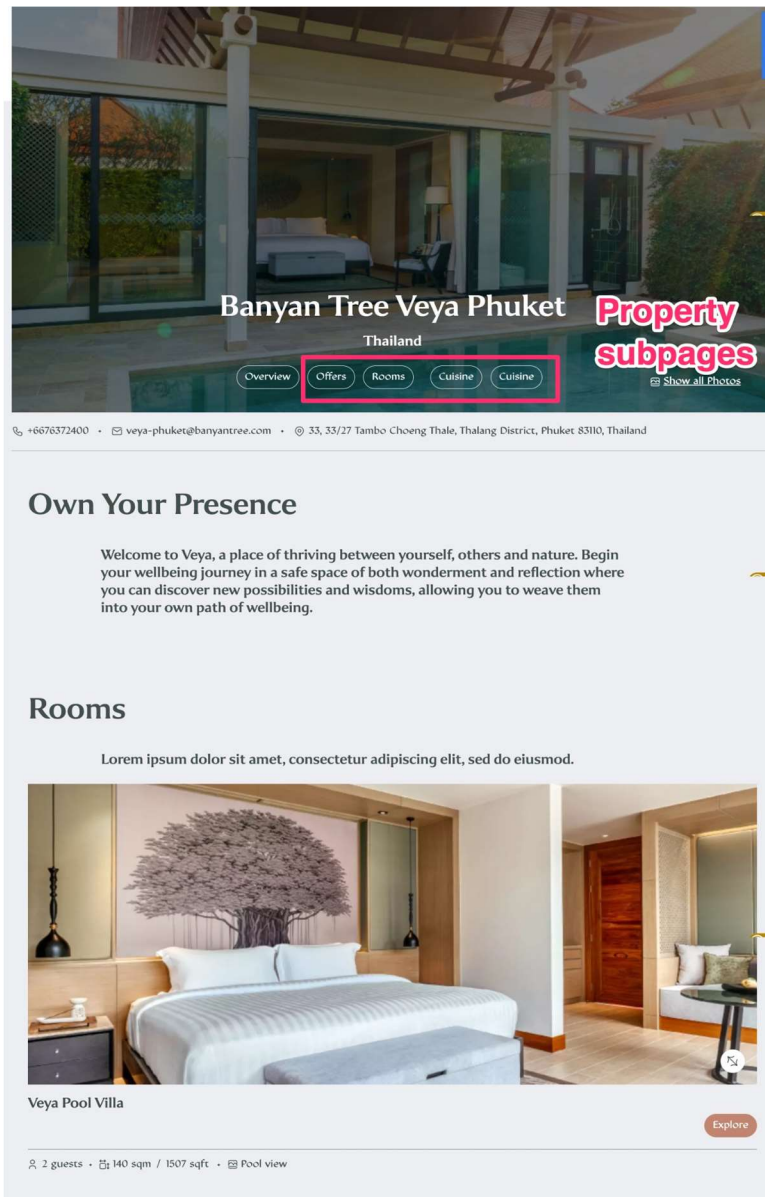
BANYAN TREE
veya

English

Quick edit
Configure block
Remove block
Translate block

Creating a property subpage

The property subpage is used to create “subpages” where you want to link from the property page. Example:



The property subpage can be used to create unstructured content as well as dynamic content.

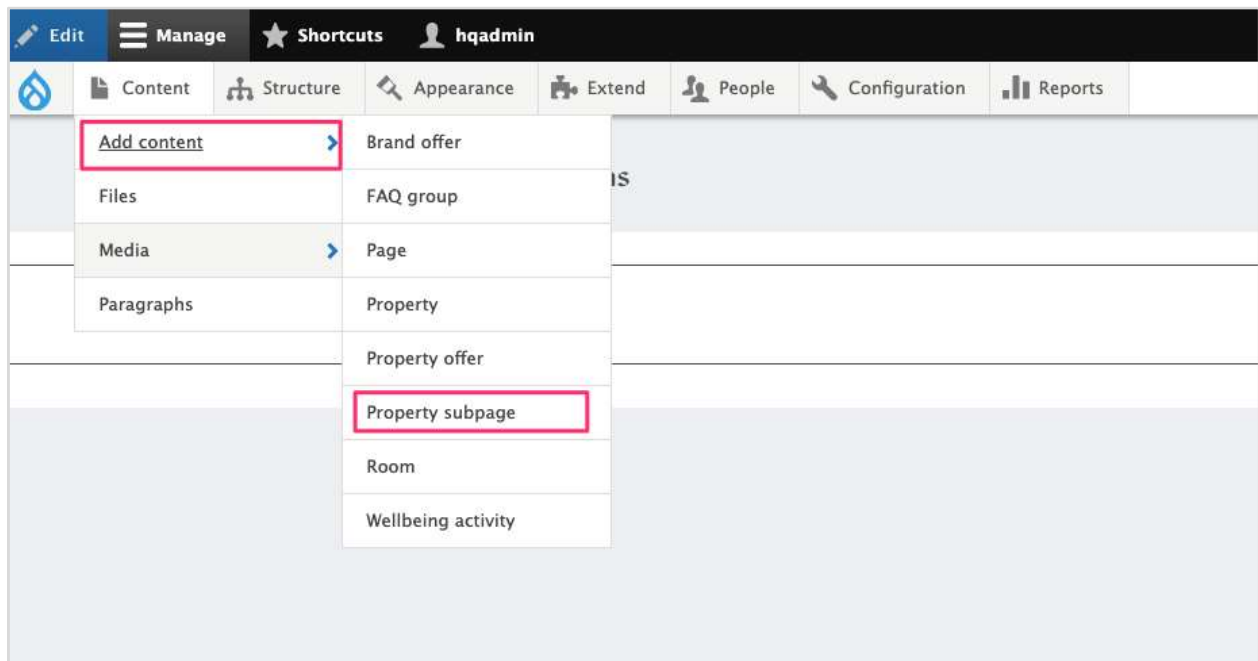
- Unstructured content refers to the area where you have the flexibility on deciding the type of components (known as paragraph components in Drupal) and section configurations to be used. This is optional, depending on your content needs.

- Dynamically generated content refers to content that is automatically generated. For example, a list of rooms, list of offers, list of articles etc. This is optional, depending on your content needs.

Below shows the steps to create “Cuisine” as a property subpage.

Creating a property subpage - cuisine example

1. Hover “Content” → “Add Content” → Select “Property subpage”



2. Enter “Administrative Title”. This is the name of the page and helps you to identify the page where you can link it to the property page later on.
3. Property: Select the property where the subpage belongs to. If the required property page is not available, you will need to create the property page first. Once you have selected the required property, the subpage will be automatically linked to the property page and you will be able to see the subpage under the “Subpages” tab in the respective property page.
4. Subpage title: Select the category where the subpage title belongs to. The main categories for selection are: Cuisine, Offers, Rooms & Wellbeing. Note: If the required category is not available in the list, kindly contact HQ admin to create and add in the category for you.

Create Property subpage ☆

[Home](#) » [Add content](#)

Administrative title *

Test Phuket Cuisine

Property *

Banyan Tree Veya Phuket ▾

Property permission tag

- None - ▾

Subpage title *

If you require something outside of the list, please contact HQ admin to add more.

Cuisine ▾

Contents **Meta tags**

CONTENT AREA

Add Accordion ▾ to Content area

Published

Save and edit layout

Save

5. Meta tags: The basic meta tags i.e. “Page title” and “Description” have been configured and automatically filled in during page creation. You may provide additional settings for SEO management. If you do not have any additional settings to add on, you may leave this tab as it is.

▼ BASIC TAGS

Simple meta tags.

Page title

[node:title] | [site:name]

The text to display in the title bar of a visitor's web browser when they view this page. This meta tag may also be used as the title of the page when a visitor bookmarks or favorites this page, or as the page title in a search engine result. It is common to append '[site:name]' to the end of this, so the site's name is automatically added. It is recommended that the title is no greater than 55 - 65 characters long, including spaces.

Description

[node:summary]

A brief and concise summary of the page's content that is a maximum of 160 characters in length. The description meta tag may be used by search engines to display a snippet about the page in search results.

Abstract

A brief and concise summary of the page's content, preferably 150 characters or less. Where as the description meta tag may be used by search engines to display a snippet about the page in search results, the abstract tag may be used to archive a summary about the page. This meta tag is *no longer* supported by major search engines.

Keywords

A comma-separated list of keywords about the page. This meta tag is *no longer* supported by most search engines.

6. When you are ready, click "Save and edit layout". You will be brought to the layout builder view to assemble the page.
7. Follow the steps in "[Adding content to the unstructured area](#)" to assemble the required page.
8. Save the layout when you are finished.
9. To verify whether the subpage has been linked to the property page, go to the respective property page and refer to the "Subpages" tab. You will be able to see the related subpage. Example:

Edit Property Banyan Tree Veya Phuket ☆

View Edit Delete Layout Revisions Clone Translate

Home » Banyan Tree Veya Phuket

Name *

Property permission tag

General info * Facilities * Policies * Contact * Location * Media * Rooms Subpages Contents

Meta tags

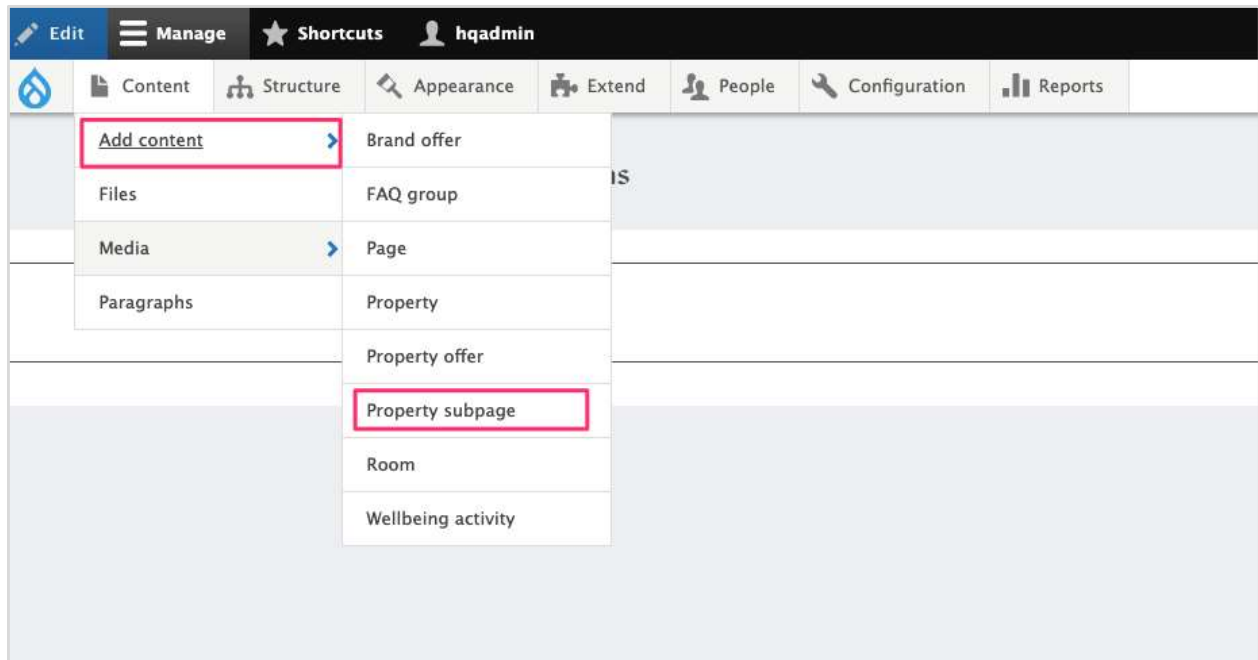
SUBPAGES

TITLE	STATUS	OPERATIONS
Test Phuket Cuisine	Published	<input type="button" value="Edit"/> <input type="button" value="Remove"/>

10. To add a new property subpage, you may follow the same steps in this section. Alternatively, you may also click “[Add new subpage](#)” from the property page.

Creating a property subpage - listing page example

1. Hover “Content” → “Add Content” → Select “Property subpage”



2. Enter “Administrative Title”. This is the name of the page and helps you to identify the page where you can link it to the property page later on.
3. Property: Select the property where the subpage belongs to. If the required property page is not available, you will need to create the property page first. Once you have selected the required property, the subpage will be automatically linked to the property page and you will be able to see the subpage under the “Subpages” tab in the respective property page.
4. Subpage title: Select the category where the subpage title belongs to. The main categories for selection are: Cuisine, Offers, Rooms & Wellbeing. Note: If the required category is not available in the list, kindly contact HQ admin to create and add in the category for you.

Create Property subpage ☆

[Home](#) » [Add content](#)

Administrative title *

Property *

Property permission tag

Subpage title *

If you require something outside of the list, please contact HQ admin to add more.

Contents

Meta tags

CONTENT AREA

to Content area

Published

5. Meta tags: The basic meta tags i.e. “Page title” and “Description” have been configured and automatically filled in during page creation. You may provide additional settings for SEO management. If you do not have any additional settings to add on, you may leave this tab as it is.

▼ BASIC TAGS

Simple meta tags.

Page title

[node:title] | [site:name]

The text to display in the title bar of a visitor's web browser when they view this page. This meta tag may also be used as the title of the page when a visitor bookmarks or favorites this page, or as the page title in a search engine result. It is common to append '[site:name]' to the end of this, so the site's name is automatically added. It is recommended that the title is no greater than 55 - 65 characters long, including spaces.

Description

[node:summary]

A brief and concise summary of the page's content that is a maximum of 160 characters in length. The description meta tag may be used by search engines to display a snippet about the page in search results.

Abstract

A brief and concise summary of the page's content, preferably 150 characters or less. Where as the description meta tag may be used by search engines to display a snippet about the page in search results, the abstract tag may be used to archive a summary about the page. This meta tag is *no longer* supported by major search engines.

Keywords

A comma-separated list of keywords about the page. This meta tag is *no longer* supported by most search engines.

6. When you are ready, click "Save and edit layout". You will be brought to the layout builder view to assemble the page.
7. Follow the steps in "[Adding dynamic content to property subpage](#)" to assemble the required page.
8. Save the layout when you are finished.
9. To verify whether the subpage has been linked to the property page, go to the respective property page and refer to the "Subpages" tab. You will be able to see the related subpage. Example:

Name *

Banyan Tree Veya Phuket Thailand 

Property permission tag

- None - ▾

General info *

Facilities *

Policies *

Contact *

Location *

Media *

Rooms

Subpages

Contents

Meta tags

SUBPAGES

[Show row weights](#)

	TITLE	STATUS	OPERATIONS	
+	Test Phuket Cuisine	Published	Edit	Remove
+	Test Room Listing	Published	Edit	Remove

[Add new Subpage](#)

[Add existing Subpage](#)

Creating room page

The room page was set up based on a combination of structured and dynamic contents.

- Structured content refers to the fields provided/needed so that we can reference the content to be displayed dynamically on other related pages.
- Dynamically generated content refers to content that is automatically generated.

Below shows the breakdown of the structured and dynamic content on the room page:

Signature Pool Villa

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt.



2 Guests • 140 sqm / 1507 sqft • Pool View [Share](#)

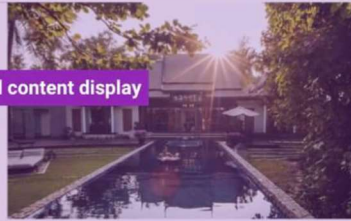
A delightful escape into tropical paradise

A delightful escape into tropical paradise, our Serenity Pool Villa lets you enter a world of pure contemporary Thai comfort and relaxation. This lovely living space includes a 100sqm swimming pool with waterfall, surrounded by a tree-lined sunbathing area.

After enjoying each day of island exploration and spa treatments, you'll stretch out on a luxurious king-size bed for a refreshing night's sleep. Our finely decorated Serenity Pool Villa also offers a separate bathroom, special sitting area for relaxation, and modern amenities within a traditional Thai architectural setting.

[Check Availability](#)

Structured content display



About your Room

[Details & Amenities](#) Wellbeing Features

- 2 Guests
- 140 sqm / 1507 sqft
- Pool View
- Pillow Selection
- Coffee & Tea machines
- High-Speed WiFi
- Complimentary Bicycles
- Hand dryer
- Minibar
- Sustainable Essentials Bath & Body Care

[Check Availability](#)

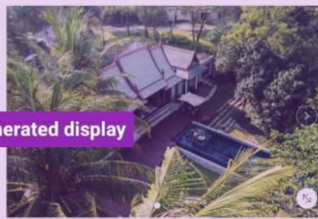
Other Rooms

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt.



Serenity Pool Villa [Explore](#)

2 Guests • 140 sqm / 1507 sqft • Pool View



Signature Pool Villa [Explore](#)

2 Guests • 140 sqm / 1507 sqft • Pool View

Dynamically generated display

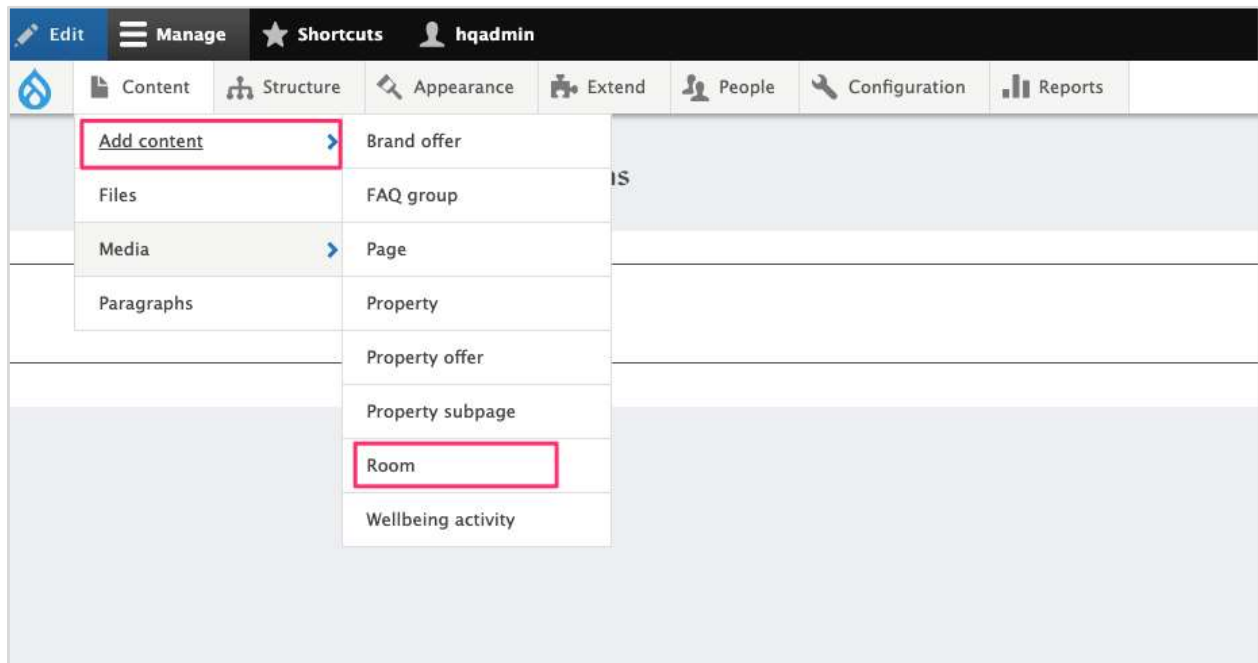
Access exclusive content on: [f](#) [i](#) [t](#) [v](#) [e](#) [a](#) [r](#) [y](#) [s](#) [i](#) [g](#) [n](#) [g](#) [u](#) [p](#) [f](#) [o](#) [r](#) [e](#) [x](#) [c](#) [l](#) [u](#) [s](#) [i](#) [v](#) [e](#) [n](#) [e](#) [s](#) [o](#) [f](#) [f](#) [e](#) [r](#) [s](#) [>](#) [Take your wellbeing assessment](#)

[Hotels](#) [Concept](#) [Offers](#) [Contact Us](#) [FAQ](#)

In the following steps, we will show you how to create the room page. We will first start with setting up the structured content area. The list of other rooms (dynamic content) displayed at the bottom of the room page is generated automatically. Therefore, you do not need to manually add in the other related rooms to the room page.

Creating room page (structured content)

1. Hover “Content” → “Add Content” → Select “Room”



2. Enter “Name”.
3. Fill in all the mandatory fields in the tabs General info, Details & Amenities, Well-being features and Media.
4. When you are ready, click the “Save” button to save the page. Note: Select “Published” when you are ready to publish the page live. Otherwise, un-check “Published” option.



General info tab

Fill in the following fields.

Create Room ☆

Home » Add content

Name *

Property permission tag

General info *
Details and amenities
Wellbeing features
Media *
Meta tags

Introduction
 Short introduction next to title.

Description (Edit summary) *
 Longer description about the room. This text or its summary will also appear in search engine result unless overridden in the meta tags.

Your villa is a sanctuary of rest and restoration

Surrounded by lush tropical gardens, each villa is designed to provide the optimal environment for improved sleep and deep relaxation.

Each villa features a 17,5sqm swimming pool, heated jetpool, spacious bathroom, outdoor practice deck, oversized day bed and wellbeing mini-bar. There are also yoga mats, exercise stretch bands and singing bowl for private wellbeing practices.

In the evening, nightly rest rituals, soothing aromatherapy, calming sleep music, sleep enhancing lights and luxurious bed linens create the optimal rest environment.

body h3

Property
 Which property does this room belong to?

Synxis rate code

Synxis room code
 Please fill in *only* the room code.

Last saved: Not saved yet

Author: poadmin

Revision log message

Briefly describe the changes you have made.

▶ **URL ALIAS** (Automatic alias)


▶ **AUTHORING INFORMATION** (By poadmin (7) on 2022-04-13)

▶ **PROMOTION OPTIONS** (Not promoted)

Report issue

Details and amenities tab

Fill in the following fields.

Name *
 Veya Pool Villa 

Property permission tag
 - None - ▾

General info * | **Details and amenities** | **Wellbeing features** | **Media *** | **Meta tags**

Guests capacity
 Number of guests, including children.
 guests

Room size in sqm
 sqm

Room size in sqft
 sqft

Featured view
 Please contact HQ if you need more options.
 N/A
 City view
 Pool view

Amenities
 Please contact HQ if you need more options.
 Aromatherapy
 Coffee & tea machines
 Complimentary bicycles
 Hairdryer
 High-speed WiFi
 Jet Tub
 Minibar
 Pillow selection
 Sustainable essentials bath & body care

Sample: <https://veya.banyantree.com/en/destinations/phuket/accommodation/veya-pool-villa> (“Details & Amenities” tab under “About your room”)

Well-being features tab

Select the required well-being features. Note: If the required wellbeing feature is not available in the list, kindly contact HQ admin to create and add in the category for you.

Name *
Veya Pool Villa

Property permission tag
- None -

General info * **Details and amenities** **Wellbeing features** **Media *** **Meta tags**

Wellbeing features

Pillow Selection ✕ Black-out Curtains ✕ Nightly Aromatherapy ✕ Sleep Light ✕ Binaural Sleep Music ✕
Outdoor Practice Deck ✕ Wellbeing Mini Bar ✕ Yoga Mat ✕ Meditation Singing Bowl ✕ Exercise Stretch Bands ✕
Weightless Experience ✕

You can search and select existing features, please contact HQ Admin if you need new features. Separate features using comma.

Published

Save **Save and edit layout** [Delete](#)

Sample:

<https://veya.banyantree.com/en/destinations/phuket/accommodation/veya-pool-villa>

("Wellbeing Features" tab under "About your room")

Media tab

Upload the required media.

Name *
Veya Pool Villa

Property permission tag
- None -

General info * **Details and amenities *** **Wellbeing features** **Media *** **Meta tags**

TEASER IMAGE (LANDSCAPE) *
No media items are selected.
Add media
One media item remaining.

BANNER MEDIA *
No media items are selected.
Add media
One media item remaining.

GALLERY *
No media items are selected.
Add media

Add to upload images

Example

Name *

Veya Pool Villa 

Property permission tag

- None - ▾

- General info *
- Details and amenities
- Wellbeing features
- Media *
- Meta tags

TEASER IMAGE (LANDSCAPE) *



Banyan Tree Phuket Veya Po...

The maximum number of media items have been selected.

BANNER MEDIA *



veya-pool-villa-banner.jpg

The maximum number of media items have been selected.

GALLERY *

Show media item weights



Banyan Tree Phuket Veya Po...



Banyan Tree Phuket Veya Po...



Banyan Tree Phuket Veya Po...



Banyan Tree Phuket Veya Po...

Add media

Published

Save

Save and edit layout

Delete

Examples of where the images are placed

- Teaser Image (Landscape) - This can be found in the rooms listing page under the property page. <https://veya.banyantree.com/en/destinations/phuket/rooms>
- Banner - This can be found on the room details page. <https://veya.banyantree.com/en/destinations/phuket/accommodation/veya-pool-villa>
- Gallery - This can be found on the room details page. <https://veya.banyantree.com/en/destinations/phuket/accommodation/veya-pool-villa>

Meta Tags tab

The basic meta tags i.e. “Page title” and “Description” have been configured and automatically filled in during page creation. You may provide additional settings for SEO management. If you do not have any additional settings to add on, you may leave this tab as it is.

Name *
Veya Pool Villa

Property permission tag
- None -

General info * **Details and amenities** **Wellbeing features** **Media *** **Meta tags**

Configure the meta tags below.

Use tokens to avoid redundant meta data and search engine penalization. For example, a 'keyword' value of "example" will be shown on all content using this configuration, whereas using the [node:field_keywords] automatically inserts the "keywords" values from the current entity (node, term, etc).

[Browse available tokens.](#)

▼ BASIC TAGS

Simple meta tags.

Page title
[node:title] | [site:name]
The text to display in the title bar of a visitor's web browser when they view this page. This meta tag may also be used as the title of the page when a visitor bookmarks or favorites this page, or as the page title in a search engine result. It is common to append "[site:name]" to the end of this, so the site's name is automatically added. It is recommended that the title is no greater than 55 – 65 characters long, including spaces.

Description
[node:summary]
A brief and concise summary of the page's content that is a maximum of 160 characters in length. The description meta tag may be used by search engines to display a snippet about the page in search results.

Abstract
A brief and concise summary of the page's content, preferably 150 characters or less. Where as the description meta tag may be used by search engines to display a snippet about the page in search results, the abstract tag may be used to archive a summary about the page. This meta tag is *no longer* supported by major search engines.

Keywords
A comma-separated list of keywords about the page. This meta tag is *no longer* supported by most search engines.

Creating property offer page

The property offer page was set up based on a combination of structured and dynamic contents.

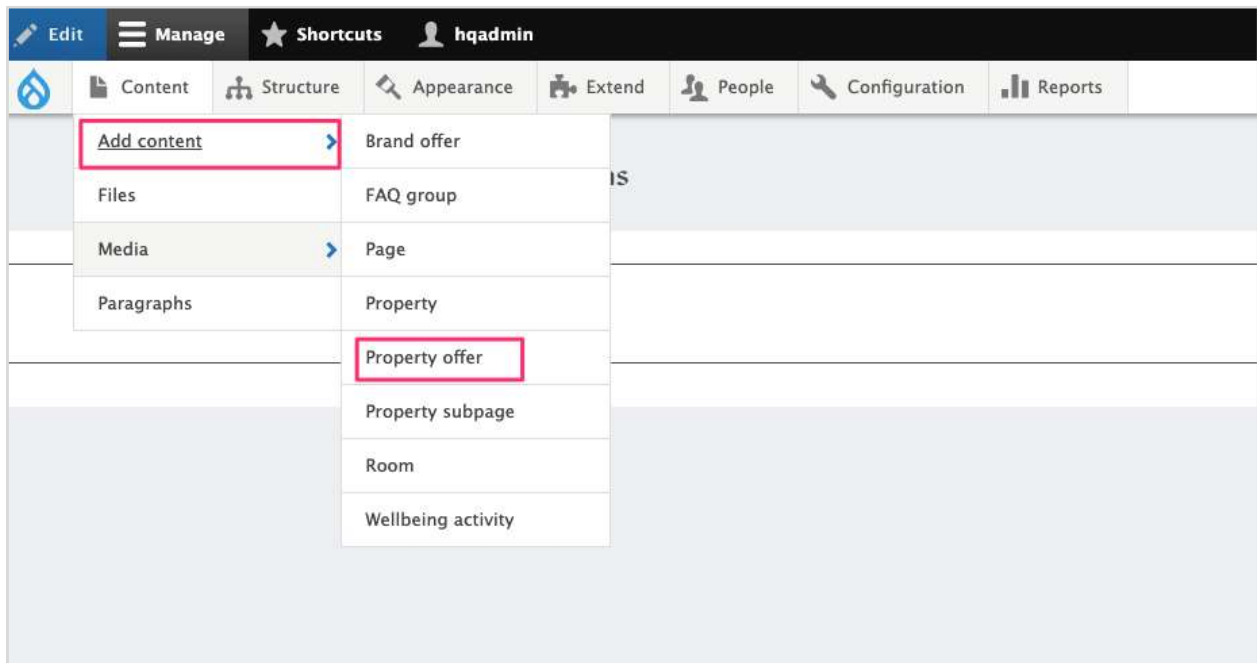
- Structured content refers to the fields provided/needed so that we can reference the content to be displayed dynamically on other related pages.
- Dynamically generated content refers to content that is automatically generated.

Below shows the breakdown of the structured and dynamic content on the property offer page:

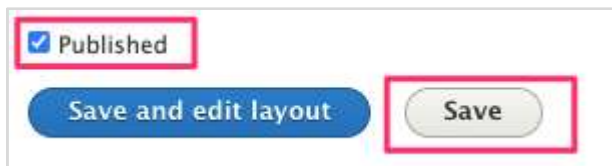
In the following steps, we will show you how to create the property offer page. We will first start with setting up the structured content area. The list of other offers (dynamic content) displayed at the bottom of the property offer page is generated automatically. Therefore, you do not need to manually add in the other related offers to the property offer page.

Creating property offer page (structured content)

1. Hover “Content” → “Add Content” → Select “Property Offer”



2. Enter “Title”.
3. Fill in all the mandatory fields in the tabs General info, Details and Media. When you are ready, click the “Save” button to save the page. Note: Select “Published” when you are ready to publish the page live. Otherwise, un-check “Published” option.



General info tab

Fill in the following fields.

Create Property offer ☆





Home » Add content

Title *
Opening Offer

General info * **Details *** **Media *** **Meta tags**

This is a private offer *
Private offer is excluded from any listing in property offer or group offer. It is only accessible by directly browsing the URL.
 No
 Yes

Description (Edit summary) *
Longer description about the offer. This text or its summary will also appear in search engine result unless overridden in the meta tags.

B I |    

Embark on a journey of wellbeing at our new Banyan Tree Veya resorts. For a limited time only, enjoy discounted prices on rooms, spa, dining and retail, and receive complimentary Veya credits to enhance your stay.

body p

Synxis rate code
PK1234

Synxis room code

Synxis promo code

Participating property *
Which property does this offer belong to?
Banyan Tree Veya Phuket

Validity end date
dd/mm/yyyy

Related brand offer
- None -

Contact number *
+ 8123 4567

Email *
veya-phuket@banyantree.com

Published

Save

Details tab

Fill in the following fields.

Sample:


<https://veya.banyantree.com/en/destinations/phuket/offers/best-available-rate> (Under “Offer Details”, “Terms & Conditions” and “Cancellation Policy”)

Media tab

Upload the required media.

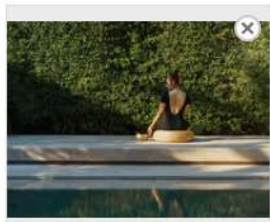
The screenshot shows a web interface for adding content. At the top, there is a breadcrumb trail: "Home » Add content". Below this, the "Title" field is labeled with a red asterisk and contains the text "Opening Offer". A navigation bar below the title has four tabs: "General info *", "Details *", "Media *", and "Meta tags". The "Media" tab is currently selected. The main content area is divided into two sections. The first section is titled "TEASER IMAGE (LANDSCAPE) *" and contains the text "No media items are selected." Below this text is a button labeled "Add media" which is highlighted with a red rectangular box. Underneath the button, it says "One media item remaining." To the right of this section, the text "Add to upload images" is displayed in a large, bold, red font. The second section is titled "BANNER MEDIA *" and also contains the text "No media items are selected." Below this text is another "Add media" button, also highlighted with a red rectangular box. Underneath this button, it says "One media item remaining." At the bottom left of the form, there is a checked checkbox labeled "Published" and a blue "Save" button.

Example

Title *
Opening Offer 

General info * **Details *** **Media *** **Meta tags**

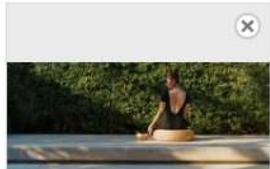
TEASER IMAGE (LANDSCAPE) (ALL LANGUAGES) *



bt-veya-phuket-opening...

The maximum number of media items have been selected.

BANNER MEDIA (ALL LANGUAGES) *



bt-veya-phuket-opening...

The maximum number of media items have been selected.

Examples of where the images are placed

- Teaser Image (Landscape) - This can be found in the offers listing page under the property page. <https://veya.banyantree.com/en/destinations/phuket/offers>
- Banner - This can be found on the offer details page. <https://veya.banyantree.com/en/destinations/phuket/offers/best-available-rate>

Meta Tags tab

The basic meta tags i.e. “Page title” and “Description” have been configured and automatically filled in during page creation. You may provide additional settings for SEO management. If you do not have any additional settings to add on, you may leave this tab as it is.

Create Property offer ☆

[Home](#) > [Add content](#)

Title *

Opening Offer 

General info *

Details *

Media *

Meta tags

Configure the meta tags below.

Use tokens to avoid redundant meta data and search engine penalization. For example, a 'keyword' value of "example" will be shown on all content using this configuration, whereas using the [node:field_keywords] automatically inserts the "keywords" values from the current entity (node, term, etc).

[Browse available tokens.](#)

▼ BASIC TAGS

Simple meta tags.

Page title

[node:title] | [site:name]

The text to display in the title bar of a visitor's web browser when they view this page. This meta tag may also be used as the title of the page when a visitor bookmarks or favorites this page, or as the page title in a search engine result. It is common to append '[site:name]' to the end of this, so the site's name is automatically added. It is recommended that the title is no greater than 55 – 65 characters long, including spaces.

Description

[node:summary]

A brief and concise summary of the page's content that is a maximum of 160 characters in length. The description meta tag may be used by search engines to display a snippet about the page in search results.

Abstract

A brief and concise summary of the page's content, preferably 150 characters or less. Where as the description meta tag may be used by search engines to display a snippet about the page in search results, the abstract tag may be used to archive a summary about the page. This meta tag is *no longer* supported by major search engines.

Keywords

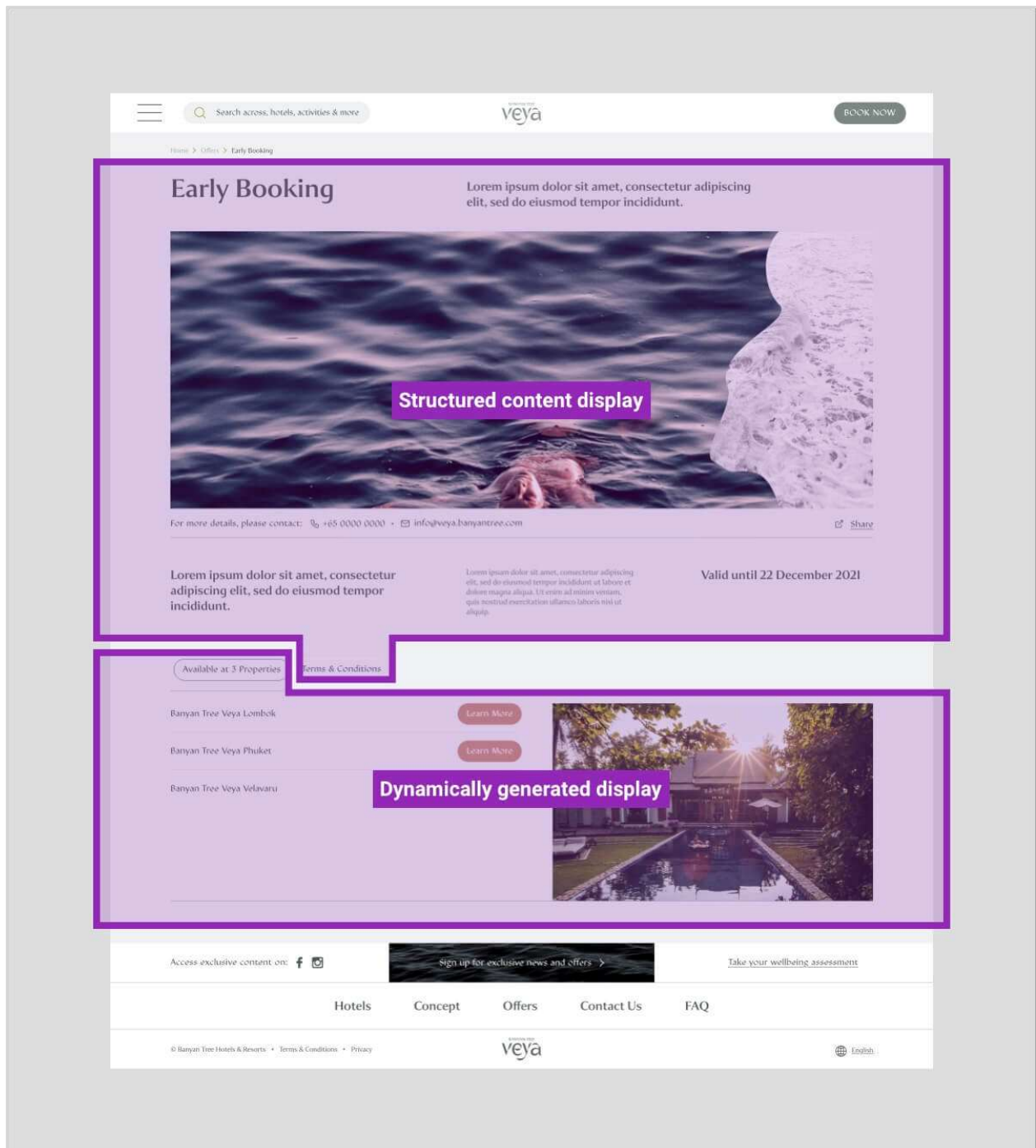
A comma-separated list of keywords about the page. This meta tag is *no longer* supported by most search engines.

Creating brand offer page

The brand offer page was set up based on a combination of structured and dynamic contents.

- Structured content refers to the fields provided/needed so that we can reference the content to be displayed dynamically on other related pages.
- Dynamically generated content refers to content that is automatically generated.

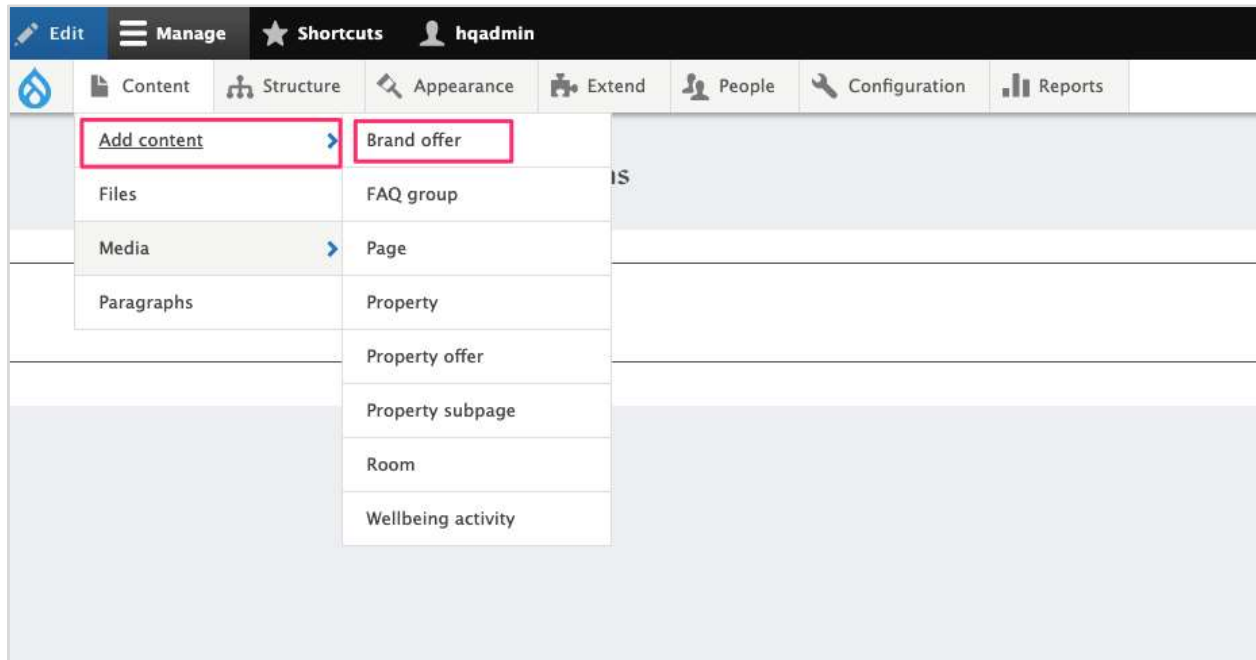
Below shows the breakdown of the structured and dynamic content on the brand offer page:



In the following steps, we will show you how to create the brand offer page. We will first start with setting up the structured content area. The list of other offers (dynamic content) displayed at the bottom of the brand offer page is generated automatically. Therefore, you do not need to manually add in the other related offers to the brand offer page.

Creating brand offer page (structured content)

1. Hover “Content” → “Add Content” → Select “Brand Offer”



2. Enter “Title”.
3. Fill in all the mandatory fields in the tabs General info, Details, Property Offers and Media. When you are ready, click the “Save” button to save the page. Note: Select “Published” when you are ready to publish the page live. Otherwise, un-check “Published” option.



General info tab

Fill in the following fields.

Create Brand offer ☆

[Home](#) » [Add content](#)

Title *

General info * | **Details *** | **Property offers *** | **Media *** | **Meta tags**

Offer details header

Offer details description (Edit summary) *

B I U S | | | | | | | | | Normal | - |

Embark on a journey of wellbeing at our new Banyan Tree Veya resorts. For a limited time only, enjoy discounted prices on rooms, spa, dining and retail, and receive complimentary Veya credits to enhance your stay.

body p

Contact number

Email

Validity end date

Details tab

Fill in the following fields.

Title *
 Veya Launch Offer

General info * **Details *** **Property offers *** **Media *** **Meta tags**

Header *
 Veya Launch Offer

Introduction *
 Banyan Tree Veya's Opening Offers

Terms & conditions

B I U S A - A - **Format** **Styles** **Source**

- Bookings must be for 3 consecutive nights or more
- **Veya credit** is applicable for Private Wellbeing Session, Spa Treatment, Outlet Dining - Food & Beverages, and Retail Products at Banyan Tree Gallery Phuket
- **Veya credit** is not transferrable or exchangeable for cash
- Discount is not applicable for any ongoing promotions, packages or vouchers

body ul li

[About text formats ?](#)

Sample:

<https://veya.banyantree.com/en/offers/best-available-rate>

Property Offers tab

Select the applicable property offers.

Title *
 Veya Launch Offer

General info * **Details *** **Property offers *** **Media *** **Meta tags**

List of property offers *

Opening Offer

Test - Stay More Pay Less

Test - Offer

Published

Save [Delete](#)

Sample:

<https://veya.banyantree.com/en/offers/best-available-rate> (Under “Available at these Properties”).

Media tab

Upload the required media.

Title *
Veya launch offer

General info * **Details *** **Property offers *** **Media *** **Meta tags**

TEASER IMAGE *
No media items are selected.

Add media

One media item remaining.

Add to upload images

BANNER MEDIA *
No media items are selected.

Add media


One media item remaining.

Example

Title *
Veya Launch Offer

General info * **Details *** **Property offers *** **Media *** **Meta tags**

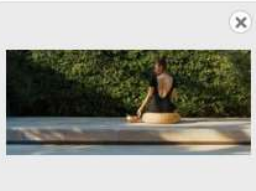
TEASER IMAGE *



bt-veya-phuket-opening-offe...

The maximum number of media items have been selected.

BANNER MEDIA *



bt-veya-phuket-opening-offe...

The maximum number of media items have been selected.

Examples of where the images are placed

- Teaser Image (Landscape) - This can be found in the offers listing page.
<https://veya.banyantree.com/en/offers>
- Banner - This can be found on the offer details page.
<https://veya.banyantree.com/en/offers/best-available-rate>

Meta Tags tab

The basic meta tags i.e. “Page title” and “Description” have been configured and automatically filled in during page creation. You may provide additional settings for SEO management. If you do not have any additional settings to add on, you may leave this tab as it is.

Title *

Veya Launch Offer

General info * Details * Property offers * Media * Meta tags

Configure the meta tags below.

Use tokens to avoid redundant meta data and search engine penalization. For example, a 'keyword' value of "example" will be shown on all content using this configuration, whereas using the [node:field_keywords] automatically inserts the "keywords" values from the current entity (node, term, etc).

[Browse available tokens.](#)

▼ BASIC TAGS

Simple meta tags.

Page title

The text to display in the title bar of a visitor's web browser when they view this page. This meta tag may also be used as the title of the page when a visitor bookmarks or favorites this page, or as the page title in a search engine result. It is common to append '[site:name]' to the end of this, so the site's name is automatically added. It is recommended that the title is no greater than 55 - 65 characters long, including spaces.

Description

A brief and concise summary of the page's content that is a maximum of 160 characters in length. The description meta tag may be used by search engines to display a snippet about the page in search results.

Abstract

A brief and concise summary of the page's content, preferably 150 characters or less. Where as the description meta tag may be used by search engines to display a snippet about the page in search results, the abstract tag may be used to archive a summary about the page. This meta tag is *no longer* supported by major search engines.

Keywords

A comma-separated list of keywords about the page. This meta tag is *no longer* supported by most search engines.

Creating FAQ page

The FAQ page was set up based on a combination of structured and dynamic contents.

- Structured content refers to the fields provided/needed so that we can reference the content to be displayed dynamically on other related pages.
- Dynamically generated content refers to content that is automatically generated.

Below shows the breakdown of the structured and dynamic content on the FAQ page:

☰
🔍 Search across hotels, activities & more
veya
BOOK NOW

FAQ

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt.

[Concept](#)
[Experience](#)
[Where to start](#)
[The Offering](#)
[Locations](#)

What is Veya? ▼

How does it work? ▼


What are the programs? ▲

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur.

Duis aute irure dolor in reprehenderit? ▼

Neque porro quisquam? ▼

sed qua consequuntur magni dolores eos qui ratione? ▼




Location: Brand 's FAQ page

[Sign up for exclusive news and offers >](#)
[Take your wellbeing assessment](#)

[Hotels](#)
[Concept](#)
[Offers](#)
[Contact Us](#)
[FAQ](#)

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 veya
 

FAQ

[Concept](#)
[Experience](#)
[Where to start](#)
[The Offering](#)
[Locations](#)

What is Veya? ▼

How does it work? ▼


What are the programs? ▲

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur.

Duis aute irure dolor in reprehenderit? ▼

Neque porro quisquam? ▼

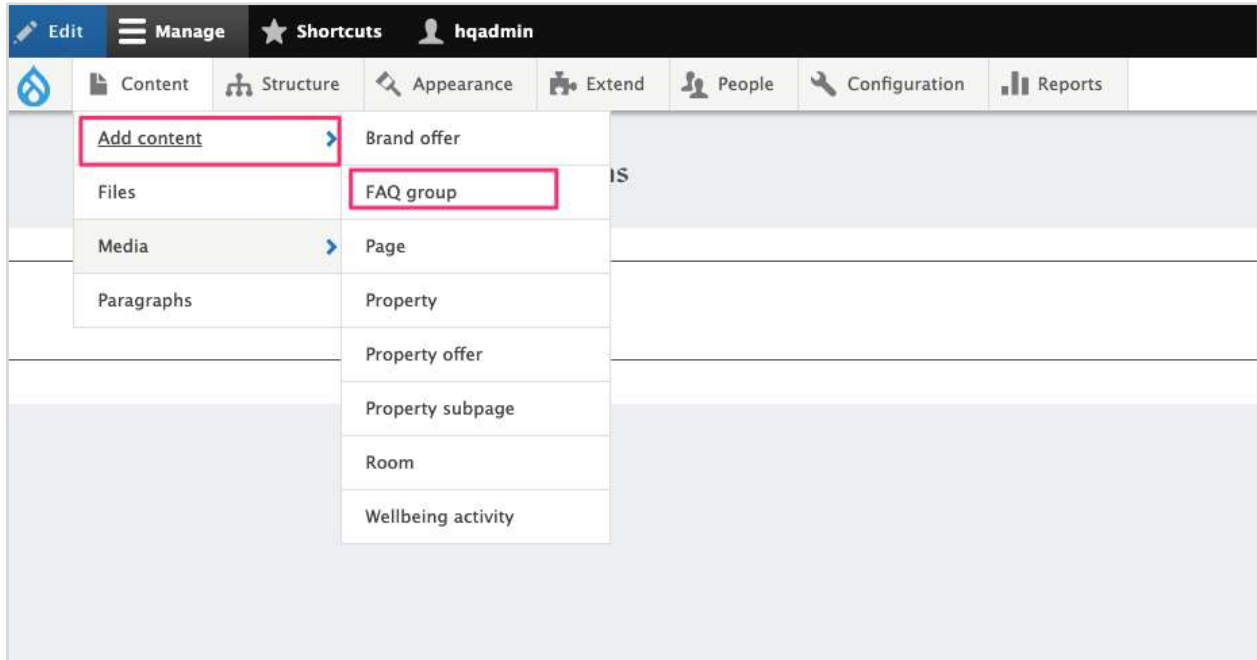
sed qua consequuntur magni dolores eos qui ratione? ▼



Location: Brand 's Homepage, FAQ section

Creating FAQ group page (structured content)

1. Hover “Content” → “Add Content” → Select “FAQ Group”



2. Enter “Tab title”.
3. Fill in the FAQ question and answer.
4. To add a new FAQ to the group, click “Add FAQ”

Create FAQ group ☆

Home > Add content

Tab title *
Rates & Charges

[Show row weights](#)

FAQS *

FAQ Collapse

Question *
What does the room rate include?

Answer

B I U S A - | **Normal** | **Styles** | **Source**

Your room rate includes:

- I private wellbeing consultation per guest
- Support of wellbeing host to plan and personalise wellbeing programme
- Unlimited access to group wellbeing activities during your stay
- Veya credits that can used for meals, spa treatments, and private wellbeing sessions
- Complimentary access to our gymnasium, swimming pools, and bicycles

body p

[About text formats](#)

Add FAQ to FAQs **Click to add a new FAQ to this FAQ group**

GALLERY
No media items are selected.

Add media

Published

Save

5. Gallery - Click “Add Media” to upload images to the gallery. Note: This is optional.
6. When you are ready, click the “Save” button to save the page. Note: Select “Published” when you are ready to publish the page live. Otherwise, un-check “Published” option.

Published

Save and edit layout **Save**

Create FAQ page (dynamic content area)


In this section, we will show you how to add dynamic content (i.e. FAQ listings) to a FAQ page. To do this, first you need to create a FAQ page using the “Page” content type. And then, adding the required FAQ listing through the layout builder.


Refer to “[Adding dynamic content to basic page](#)” steps to add listings to the FAQ page.



Example:

FAQ

Rates & Charges After Your Stay During Your Stay Before Your Stay Health, Diet & Insurance Wellbeing Activities & Experiences

What does the room rate include? 

What are the supplemental charges? 



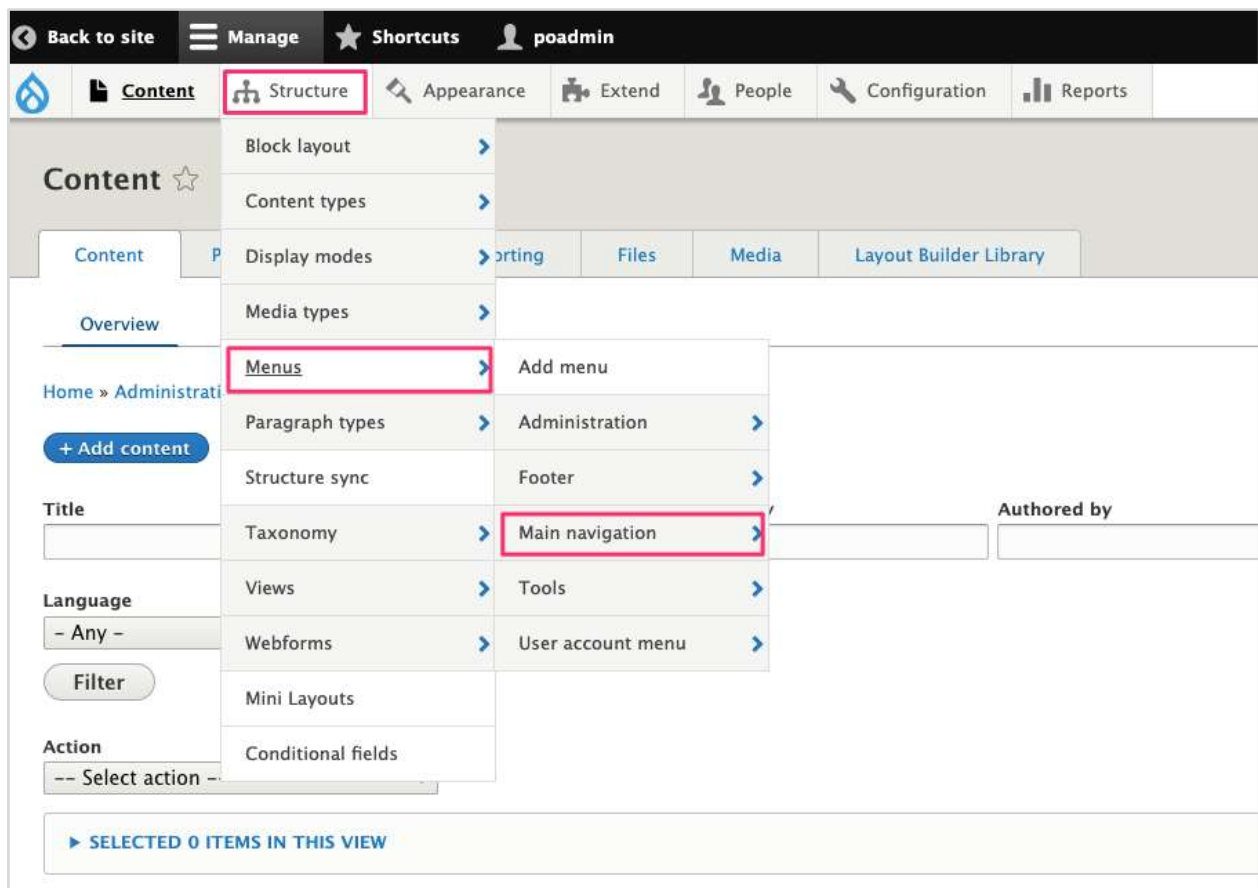
How to update navigation menu items

You can manage navigation and footer menu links in the system.

Adding new menu link

The below steps can be applied to main navigation or footer menus. Below steps show you how to add a new menu link to the main navigation menu.

1. Hover “Structure” → “Menus” → Select “Main navigation”



2. To add a new menu link, click “Add link”.

Back to site Manage Shortcuts poadmin

Content Structure Appearance Extend People Configuration Reports

Edit menu *Main navigation* ☆

Edit menu Translate menu

Home » Administration » Structure » Menus

[+ Add link](#)

Title *
Main navigation Machine name: main

Administrative summary
Site section links

Menu language
English

MENU LINK	ENABLED	OPERATIONS
⊕ Home	<input checked="" type="checkbox"/>	Edit ▾
⊕ Hotels	<input checked="" type="checkbox"/>	Edit ▾
⊕ Concept	<input checked="" type="checkbox"/>	Edit ▾
⊕ Offers	<input checked="" type="checkbox"/>	Edit ▾
⊕ Contact Us	<input checked="" type="checkbox"/>	Edit ▾
⊕ FAQ	<input checked="" type="checkbox"/>	Edit ▾

3. Fill in the following fields.

Add menu link ☆

Home » Administration » Structure » Menus » Main navigation

Menu link title *
Wellbeing

The text to be used for this link in the menu.

Link *
Wellbeing (371)

- The location this menu link points to.
- Start typing the title of a piece of content to select it. You can also enter an internal path such as `/node/add` or an external URL such as `http://example.com`. Enter `<front>` to link to the front page. Enter keyboard-accessible link text only.

Enabled
A flag for whether the link should be enabled in menus or hidden.

Description
Shown when hovering over the menu link.

Show as expanded
If selected and this menu link has children, the menu will always appear expanded. This option may be overridden for the entire menu tree when placing a menu block.

ATTRIBUTES

Parent link
<Main navigation>

The maximum depth for a link and all its children is fixed. Some menu links may not be available as parents if selecting them would exceed this limit.

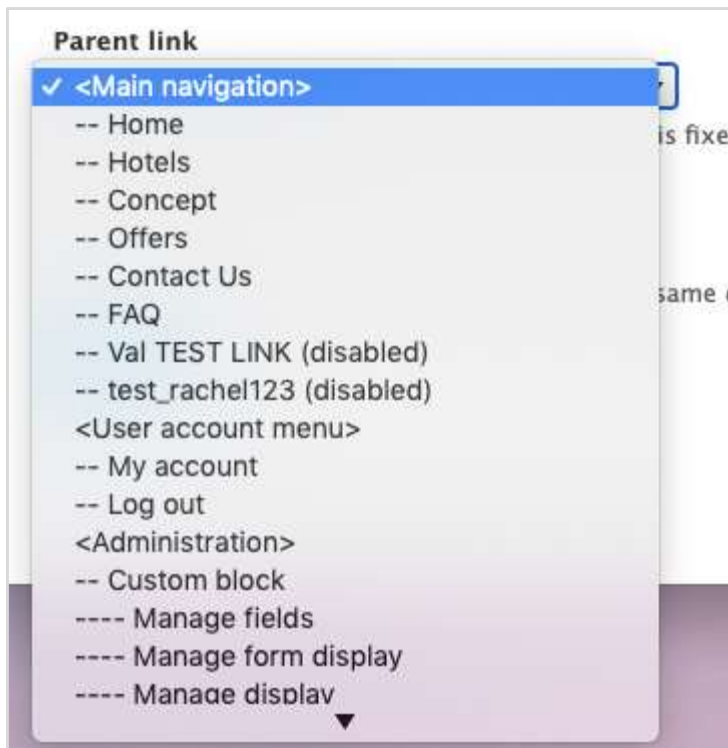
Weight
0

Link weight among links in the same menu at the same depth. In the menu, the links with high weight will sink and links with a low weight will be positioned nearer the top.

[Save](#)

- Menu link title: Enter menu link title
- Link: Enter menu link URL

- i. Internal page: If this is to link to a page within the site, type in the page name and select the required page in the drop-down list.
- ii. External page: If this is to link to an external page, type in the URL path i.e. <http://www.yahoo.com>
- c. Enabled: Select to enable/disable the menu link.
- d. Description: Enter description (this is optional).
- e. Show as expanded: If this menu has child items, select this option so that child items will be displayed when the menu is expanded.
- f. Parent Link: Click to select the position in the menu hierarchy.



- g. Weight: Enter the order/position of the menu item. Example, 0 being the first in the list and 10 being the last. Alternatively, after you have saved this menu item, you can click on the “+” icon next to the menu item and drag it to the position that you want. Example:

Back to site Manage Shortcuts poadmin

Content Structure Appearance Extend People Configuration Reports

Edit menu *Main navigation* ☆

Edit menu Translate menu

Home » Administration » Structure » Menus

+ Add link

Title *
Main navigation Machine name: main

Administrative summary
Site section links

Menu language
English

MENU LINK	ENABLED	OPERATIONS
+ Home	<input checked="" type="checkbox"/>	Edit
+ Hotels	<input checked="" type="checkbox"/>	Edit
+ Concept	<input checked="" type="checkbox"/>	Edit
+ Offers	<input checked="" type="checkbox"/>	Edit
+ Contact Us	<input checked="" type="checkbox"/>	Edit
+ FAQ	<input checked="" type="checkbox"/>	Edit

To update the order of the items, click the "+" icon and drag the item to the desired position.

4. When you are ready, click "Save" to save the menu item. The new menu item should appear in the menu list.

Editing existing menu link

1. Hover "Structure" → "Menus" → Select the menu that you want to edit. Example "Main navigation"

The screenshot shows the Drupal administration interface. At the top, there is a navigation bar with 'Back to site', 'Manage', 'Shortcuts', and a user profile 'poadmin'. Below this is a secondary navigation bar with tabs for 'Content', 'Structure', 'Appearance', 'Extend', 'People', 'Configuration', and 'Reports'. The 'Content' tab is active, and the 'Structure' sub-tab is highlighted with a red box. A dropdown menu is open under 'Structure', listing various content-related options. The 'Menus' option is highlighted with a red box, and its own dropdown menu is open, showing 'Add menu', 'Administration', 'Footer', 'Main navigation', 'Tools', and 'User account menu'. The 'Main navigation' option is also highlighted with a red box. On the left side, there is a sidebar with 'Content' and 'Overview' tabs, a '+ Add content' button, and form fields for 'Title', 'Language', and 'Action'. At the bottom, there is a status bar that says 'SELECTED 0 ITEMS IN THIS VIEW'.

2. Click “Edit” to update the existing menu link.

Back to site Manage Shortcuts poadmin

Content Structure Appearance Extend People Configuration Reports

Edit menu *Main navigation* ☆

Edit menu Translate menu

Home » Administration » Structure » Menus

+ Add link

Title *
Main navigation Machine name: main

Administrative summary
Site section links

Menu language
English

MENU LINK	ENABLED	OPERATIONS
+ Home	<input checked="" type="checkbox"/>	Edit
+ Hotels	<input checked="" type="checkbox"/>	Edit
+ Concept	<input checked="" type="checkbox"/>	Edit
+ Offers	<input checked="" type="checkbox"/>	Edit
+ Contact Us	<input checked="" type="checkbox"/>	Edit
+ FAQ	<input checked="" type="checkbox"/>	Edit

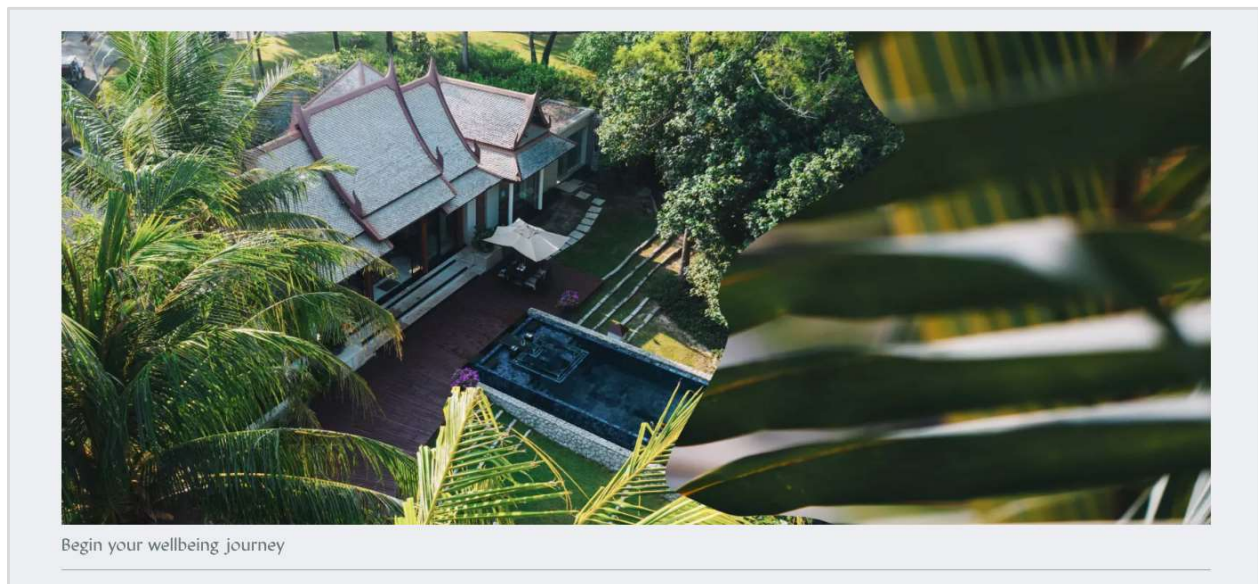
3. Update the required fields and click “Save” when ready.

Creating components

When you create a page on the site, you can use ready made website components such as banner, text, carousel, accordion etc to assemble the desired page. In this section, we will show you the list of available website components.

Banner

How it looks like



Suitable layout: 1 column layout

To create the “Banner” component, follow the steps in section “[Adding section & block to layout](#)” to create the layout. Select “Banner” when creating the paragraph component and fill in the following fields. Click “Add paragraph and return to layout builder” when you are ready to save.

Admin title

 The admin title is used to help place paragraphs into panes.

Paragraph ID


















 The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

IMAGE (LANDSCAPE)
 No media items are selected.

→ **Click to upload image**

One media item remaining.

Short info

B I U S A - A -            Normal Styles      Source 

Begin your wellbeing journey

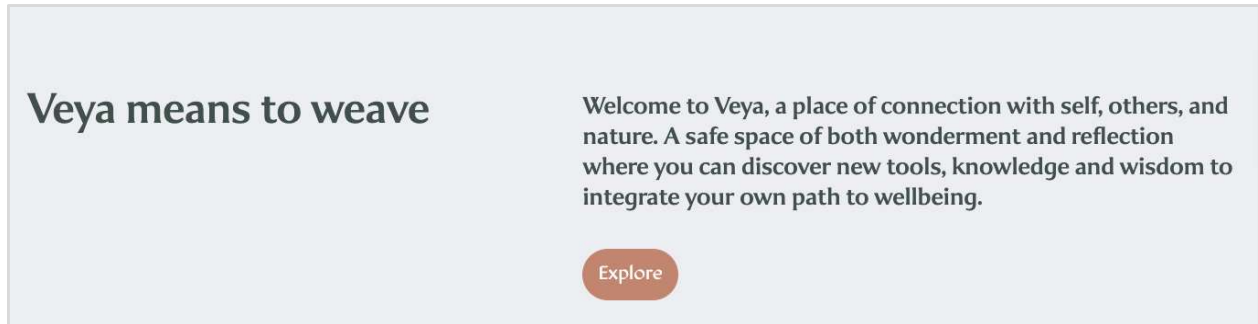
body p

Block description
 Paragraph item 2(Content area)

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Image - Click to upload an image or select an existing image from the media library.
- Short info - Enter banner tagline.

Header with introduction & CTA

How it looks like



Suitable layout: 1 column layout

To create the “Header with introduction & CTA” component, follow the steps in section [“Adding section & block to layout”](#) to create the layout. Select “Header with introduction & CTA component” when creating the paragraph component and fill in the following fields. Click “Add paragraph and return to layout builder” when you are ready to save.

Home

Admin title

header

The admin title is used to help place paragraphs into panes.

Paragraph ID

header1

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

Header *

Veya means to weave

Introduction

B I |

Welcome to [Veya](#), a place of connection with self, others, and nature. A safe space of both wonderment and reflection where you can discover new tools, knowledge and wisdom to integrate your own path to wellbeing.

body p

CTA

URL *

Concept (301)

Start typing the title of a piece of content to select it. You can also enter an internal path such as `/node/add` or an external URL such as `http://example.com`. Enter `<front>` to link to the front page. Enter `<nolink>` to display link text only. Enter `<button>` to display keyboard-accessible link text only.

Link text *

Explore

Select a target

- None -

Select a link behavior. `_self` will open the link in the current window. `_blank` will open the link in a new window or tab. `_parent` and `_top` will generally open in the same window or tab, but in some cases will open in a different window.

Block description

Paragraph item 1(Content area)

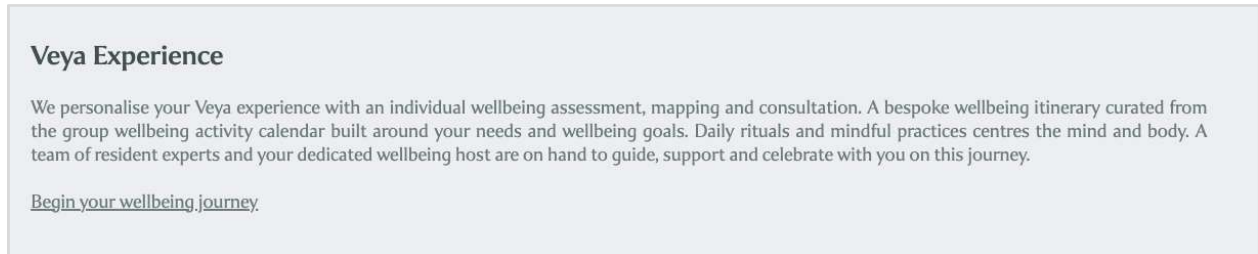
[Add paragraph and return to layout builder](#)

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Header - Enter title.
- Introduction - Enter introduction.
- CTA - Enter the page name to link to.
 - Internal page: If this is to link to a page within the site, type in the page name and select the required page in the drop-down list.
 - External page: If this is to link to an external page, type in the URL path i.e. <http://www.yahoo.com>
- Link text - Enter CTA button label.
- Select a target - This option allows you to select whether the page is launched in the current window or to open in a new browser window.

WYSIWYG

This component allows you to create a text area on the page.

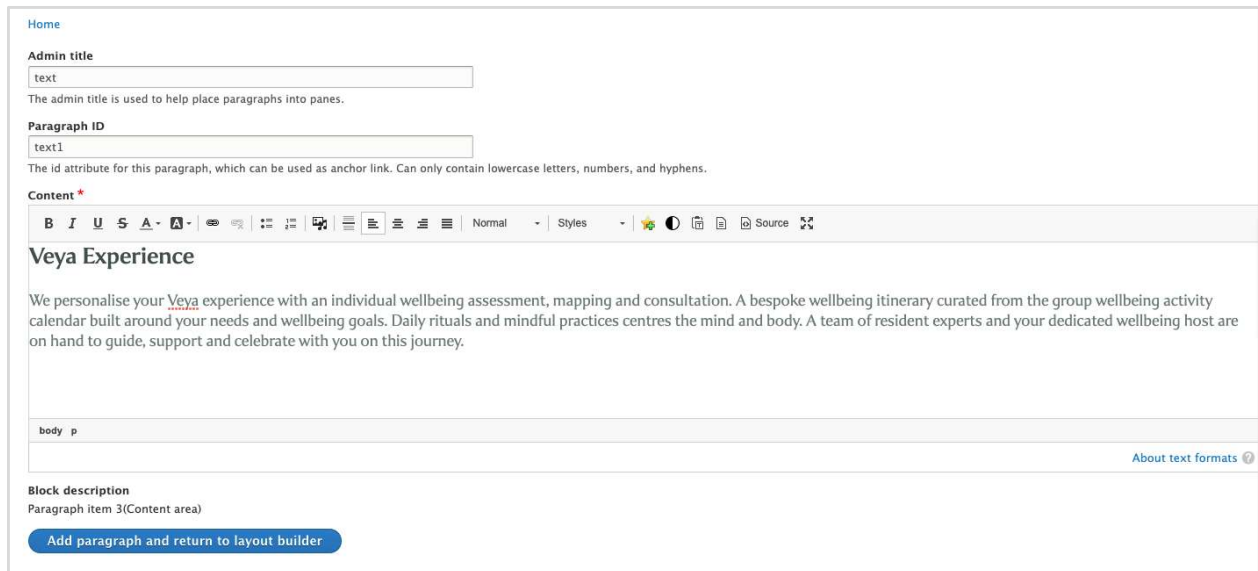
How it looks like



The screenshot shows a light blue rectangular box representing a text area component. At the top left, the heading "Veya Experience" is displayed in a bold, dark font. Below the heading, there is a paragraph of text: "We personalise your Veya experience with an individual wellbeing assessment, mapping and consultation. A bespoke wellbeing itinerary curated from the group wellbeing activity calendar built around your needs and wellbeing goals. Daily rituals and mindful practices centres the mind and body. A team of resident experts and your dedicated wellbeing host are on hand to guide, support and celebrate with you on this journey." At the bottom left of the box, there is a blue underlined link that reads "Begin your wellbeing journey."

Suitable layout: 1 column, 2 columns, 3 columns layouts.

To create a text area, fill in the following fields.



The screenshot shows a form builder interface for creating a text area. It includes several input fields and a rich text editor. The "Admin title" field contains the text "text". Below it, a note states: "The admin title is used to help place paragraphs into panes." The "Paragraph ID" field contains "text1", with a note: "The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens." The "Content" field is a rich text editor with a toolbar containing icons for bold, italic, underline, strikethrough, text color, background color, bulleted list, numbered list, link, unlink, and source. The editor content reads: "Veya Experience" followed by the same paragraph of text as seen in the previous screenshot. Below the editor, there is a "Block description" field containing "Paragraph item 3(Content area)". At the bottom, there is a blue button labeled "Add paragraph and return to layout builder".

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Content - Enter the required content. Use the editor controls toolbar to format your text area.

Simple Card (blurb, CTA)

How it looks like



Own your presence

Wellbeing is a lifelong journey. A path of small steps and big leaps guided by intuition, awareness, and practice. It's an exploration of your inner self and your connection to the outside world. Often careful. Sometimes courageous. Always considered. Veya is here to support you along that path.

Explore

Suitable layout: 2 columns, 3 columns layouts.

To create the “Simple Card (blurb, CTA)” component, follow the steps in section “[Adding section & block to layout](#)” to create the layout. Select “Simple Card (Blurb, CTA)” component when creating the paragraph component and fill in the following fields. Click “Add paragraph and return to layout builder” when you are ready to save.

Home




Block description
Paragraph Item 2(Content area)

Admin title
simplecard
The admin title is used to help place paragraphs into panes.

Paragraph ID
simplecard1
The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

IMAGE (PORTRAIT) *
No media items are selected.
Add media → Click to upload image
One media item remaining.

Title
Own your presence

Description *
B I |   
Wellbeing is a lifelong journey. A path of small steps and big leaps guided by intuition, awareness, and practice. It's an exploration of your inner self and your connection to the outside world. Often careful. Sometimes courageous. Always considered. Veya is here to support you along that path.

body p

CTA

URL *
Concept (301)
Start typing the title of a piece of content to select it. You can also enter an internal path such as `/node/add` or an external URL such as `http://example.com`. Enter `<front>` to link to the front page. Enter `<nolink>` to display link text only. Enter `<button>` to display keyboard-accessible link text only.

Link text *
Explore


Select a target
- None -
Select a link behavior. `_self` will open the link in the current window. `_blank` will open the link in a new window or tab. `_parent` and `_top` will generally open in the same window or tab, but in some cases will open in a different window.

Add paragraph and return to layout builder

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Image - Click to upload an image or select an existing image from the media library.
- Title - Enter title.
- Description - Enter description.
- CTA - Enter the page name to link to.
 - Internal page: If this is to link to a page within the site, type in the page name and select the required page in the drop-down list.
 - External page: If this is to link to an external page, type in the URL path i.e. <http://www.yahoo.com>
- Link text - Enter CTA button label.
- Select a target - This option allows you to select whether the page is launched in the current window or to open in a new browser window.

Complex Card (gallery, short info, blurb, CTA)

How it looks like



Wellbeing

Own your presence

[Experience Now](#) [Explore Now](#)

Welcome to Veya, a place of connection with self, others, and nature. A safe space of both wonderment and reflection where you can discover new tools, knowledge and wisdom to integrate your own path to wellbeing.

Veya experience is built on Banyan Tree's proprietary 8 pillars of wellbeing with an emphasis on embodiment therapies and somatic practices.

Suitable layout: 1 column, 2 columns, 3 columns layouts.

To create the “Complex Card (gallery, short info, blurb, CTA)” component, follow the steps in section “[Adding section & block to layout](#)” to create the layout. Select “Complex Card (gallery, short info, blurb, CTA)” component when creating the paragraph component and fill in the following fields. Click “Add paragraph and return to layout builder” when you are ready to save.

Home

Admin title

complexcard 

The admin title is used to help place paragraphs into panes.

Paragraph ID

complexcard1

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

Orientation *

portrait 

Please select the orientation and upload the media below accordingly.

GALLERY (LANDSCAPE)

No media items are selected.

[Add media](#)

Click to upload image

GALLERY (PORTRAIT)

No media items are selected.

[Add media](#)

Click to upload image

Report issue

Title

Cultivate your mind

Short info

B I U S A - A -             **Format** - **Styles** -      **Source** 

Regular exercise makes your mind work better and makes you feel better. It calms you and helps you stay grounded.

Description

B I  

We personalise your Veya experience with an individual wellbeing assessment, mapping and consultation.

Report issue

CTAS

URL *

Start typing the title of a piece of content to select it. You can also enter an internal path such as `/node/add` or an external URL such as `http://example.com`. Enter `<front>` to link to the front page. Enter `<nofollow>` to display link text only. Enter `<button>` to display keyboard-accessible link text only.

Link text *

Select a target

Select a link behavior. `_self` will open the link in the current window. `_blank` will open the link in a new window or tab. `_parent` and `_top` will generally open in the same window or tab, but in some cases will open in a different window.

URL *

Start typing the title of a piece of content to select it. You can also enter an internal path such as `/node/add` or an external URL such as `http://example.com`. Enter `<front>` to link to the front page. Enter `<nofollow>` to display link text only. Enter `<button>` to display keyboard-accessible link text only.

Link text *

Select a target

Select a link behavior. `_self` will open the link in the current window. `_blank` will open the link in a new window or tab. `_parent` and `_top` will generally open in the same window or tab, but in some cases will open in a different window.

Overlay text

Wellbeing

This text will appear over the media. Media is not clickable when this text appears. This overlay text purpose is only for hotel listing, please do not use it on otherwise.

Opacity for overlay

This field only applies if there is overlay text. This controls the darkening of the image. Use decimal values from 0 to 1.0. e.g 0.3 equals to image being 30% darken.

[Save](#)

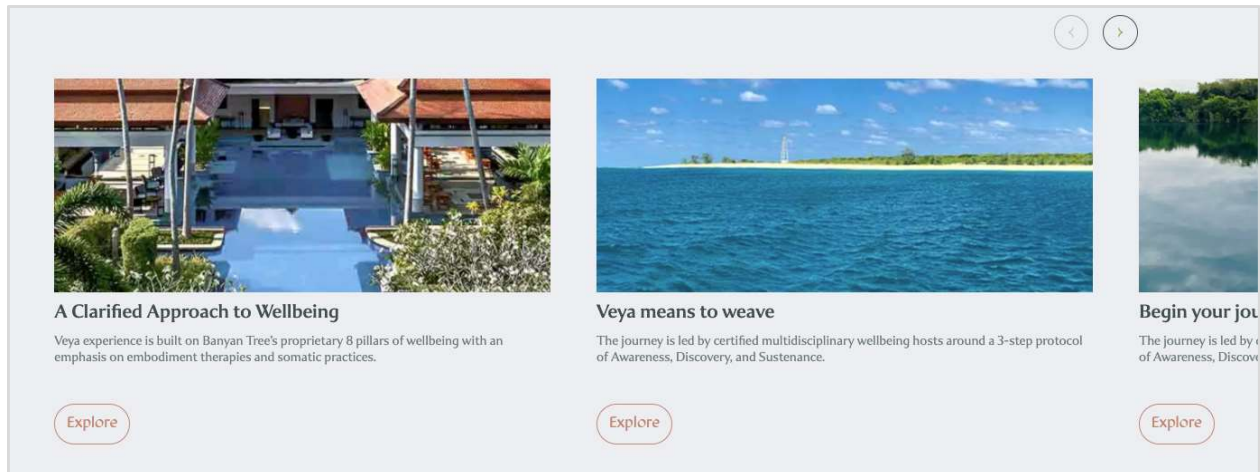
Report issue

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Orientation - Select the orientation of the intended media. Note: If you select portrait or landscape orientation, you need to upload the image accordingly (portrait or landscape image).
- Image - Click to upload a portrait or landscape image (based on selected orientation) or select an existing image from the media library.
- Title - Enter title.
- Short info - Enter short info.
- Description - Enter description.
- CTA - Enter the page name to link to.

- Internal page: If this is to link to a page within the site, type in the page name and select the required page in the drop-down list.
- External page: If this is to link to an external page, type in the URL path i.e. <http://www.yahoo.com>
- Link text - Enter CTA button label.
- Select a target - This option allows you to select whether the page is launched in the current window or to open in a new browser window.
- Overlay text - Enter overlay text.
- Opacity - Enter opacity value. This controls the darkening of the image. Use decimal values from 0 to 1.0. e.g 0.3 equals to image being 30% darkened.

Simple Carousel

How it looks like



Suitable layout: 1 column layout.

To create the “Simple Carousel” component, follow the steps in section “[Adding section & block to layout](#)” to create the layout. Select “Simple Carousel” component when creating the paragraph component and fill in the following fields. Click “Add paragraph and return to layout builder” when you are ready to save.

Add paragraph ☆

[Home](#)

Admin title

 The admin title is used to help place paragraphs into panes.

Paragraph ID

 The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

CAROUSEL ITEM *

▲ to *Carousel item*

Number of slides *

Block description
 Paragraph item 4(Content area)

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Carousel Item - Click to add a simple card or complex card component into the carousel. Fill in the respective fields and save. To add more, click add simple card or complex card component.
- Number of slides - Click to select the no. of items to display per slide.


Complex Carousel

How it looks like

Pillars of Wellbeing

Awareness


Sustenance



Own your presence

Wellbeing is a lifelong journey. A path of small steps and big leaps guided by intuition, awareness, and practice.


Learn More



Discovery

Your journey begins with an individual wellbeing assessment and mapping with a wellbeing host who is certified and trained in Eastern medicine, naturopathy, and coaching.

Discover



Vitality

Your personal program is curated from the group wellbeing activity calendar with emphasis on mindfulness practices, somatic practices, and lifestyle learning.

Experience

Suitable layout: 1 column layout.

To create the “Complex Carousel” component, follow the steps in section “[Adding section & block to layout](#)” to create the layout. Select “Complex Carousel” component when creating the paragraph component and fill in the following fields. Click “Add paragraph and return to layout builder” when you are ready to save.

Home

Admin title
 ⓘ
The admin title is used to help place paragraphs into panes.

Paragraph ID

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

[Show row weights](#)

CAROUSEL ITEM ⋮

✚ Complex carousel sli... Collapse ⋮

Admin title

The admin title is used to help place paragraphs into panes.

Paragraph ID

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

Caption

This label will appear above the slide item.

Report Issue

CARD *

Simple card (image, b... Collapse


Admin title

The admin title is used to help place paragraphs into panes.

Paragraph ID

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.




IMAGE (PORTRAIT) *



The maximum number of media items have been selected.

Title

Description *

B I |   

Wellbeing is a lifelong journey. A path of small steps and big leaps guided by intuition, awareness, and practice.

CTA

URL *

Start typing the title of a piece of content to select it. You can also enter an internal path such as `/node/add` or an external URL such as `http://example.com`. Enter `<front>` to link to the front page. Enter `<nolink>` to display link text only. Enter `<button>` to display keyboard-accessible link text only.

Link text *

Select a target

Select a link behavior. `_self` will open the link in the current window. `_blank` will open the link in a new window or tab. `_parent` and `_top` will generally open in the same window or tab, but in some cases will open in a different window.

Add Simple card (image, blurb, CTA) to Card

Add Complex carousel slide item to Carousel Item

Block description
 Paragraph item 2(Content area)

Add paragraph and return to layout builder

Report issue

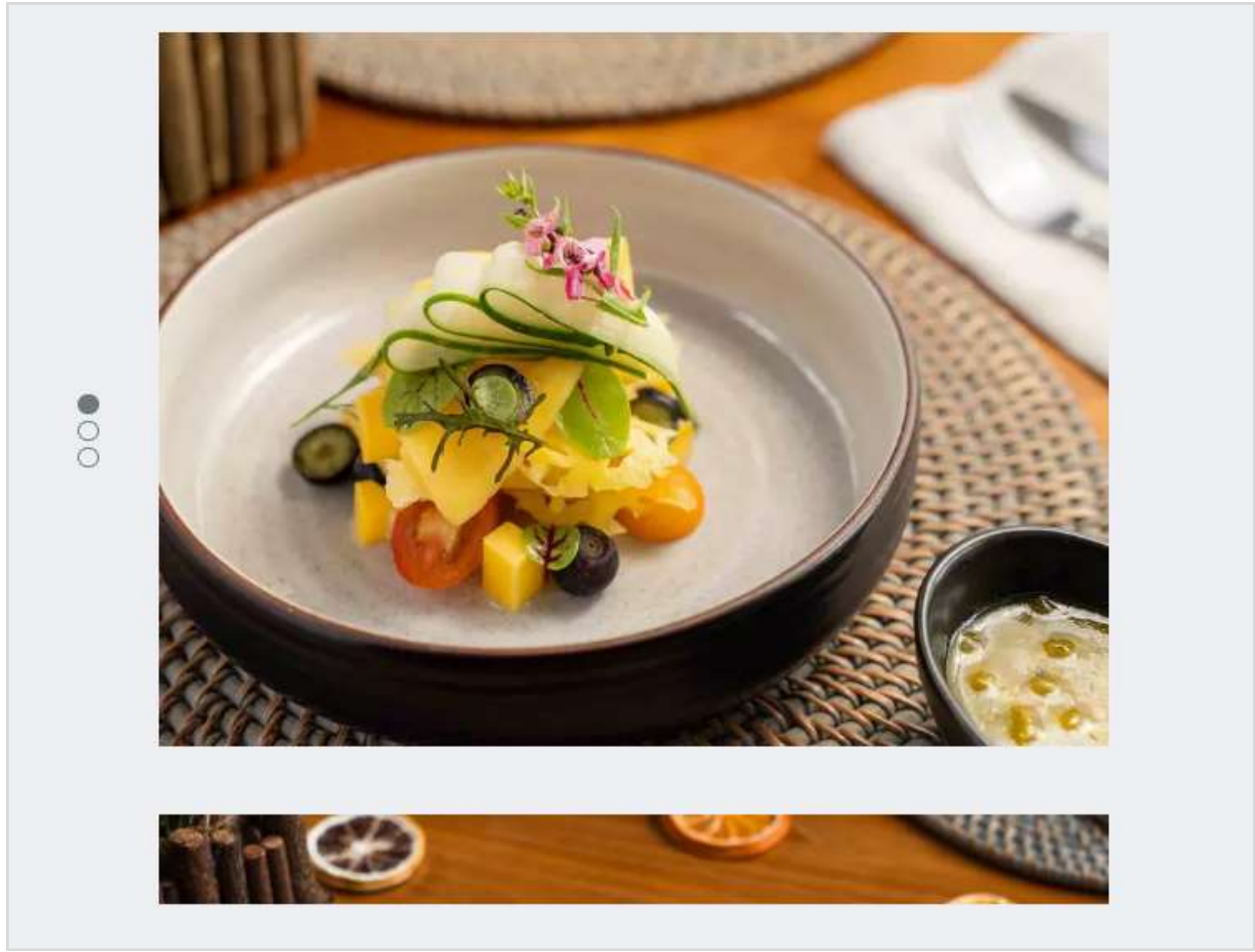
Report issue

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Carousel item:

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Caption - Enter caption.
- Card:
 - Admin title - Enter an admin name for the component. This is optional.
 - Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
 - Image (Portrait) - Click to upload an image or select an existing image from the media library.
 - Title - Enter title.
 - Description - Enter description.
 - CTA - Enter the page name to link to.
 - Internal page: If this is to link to a page within the site, type in the page name and select the required page in the drop-down list.
 - External page: If this is to link to an external page, type in the URL path i.e. <http://www.yahoo.com>
 - Link text - Enter CTA button label.
 - Select a target - This option allows you to select whether the page is launched in the current window or to open in a new browser window.
- To add another card into the carousel, click “Complex Carousel slide item” and repeat the steps for the carousel item, followed by the card item.

Vertical Carousel

How it looks like



Suitable layout: 2 columns layout.

To create the “Vertical Carousel” component, follow the steps in section [“Adding section & block to layout”](#) to create the layout. Select “Vertical Carousel” component when creating the paragraph component and fill in the following fields. Click “Add paragraph and return to layout builder” when you are ready to save.

Home


Admin title

 The admin title is used to help place paragraphs into panes.


Paragraph ID

 The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.


GALLERY *



Veya Restaurant – Breakfast Antioxidant.jpg



SGO09745.jpg



SGO09722.jpg

[Add media](#)

[Save](#)

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Add media - Click to upload an image or select an existing image from the media library. To add more images, click “Add media”.

Accordion

How it looks like



Suitable layout: 1, 2 columns layout.

To create the “Accordion” component, follow the steps in section “[Adding section & block to layout](#)” to create the layout. Select “Accordion” component when creating the paragraph component and fill in the following fields. Click “Add paragraph and return to layout builder” when you are ready to save.

Home

Admin title

The admin title is used to help place paragraphs into panes.

Paragraph ID

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

ACCORDION ITEMS

Add Accordion item to *Accordion items*

Block description
Paragraph item 4(Content area)

Add paragraph and return to layout builder

- Admin title - Enter an admin name for the component. This is optional.

- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Add Accordion item - Click to add accordion item.

ACCORDION ITEMS

✚ Accordion item

Admin title

The admin title is used to help place paragraphs into panes.

Paragraph ID

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

Accordion title *

CONTENT AREA

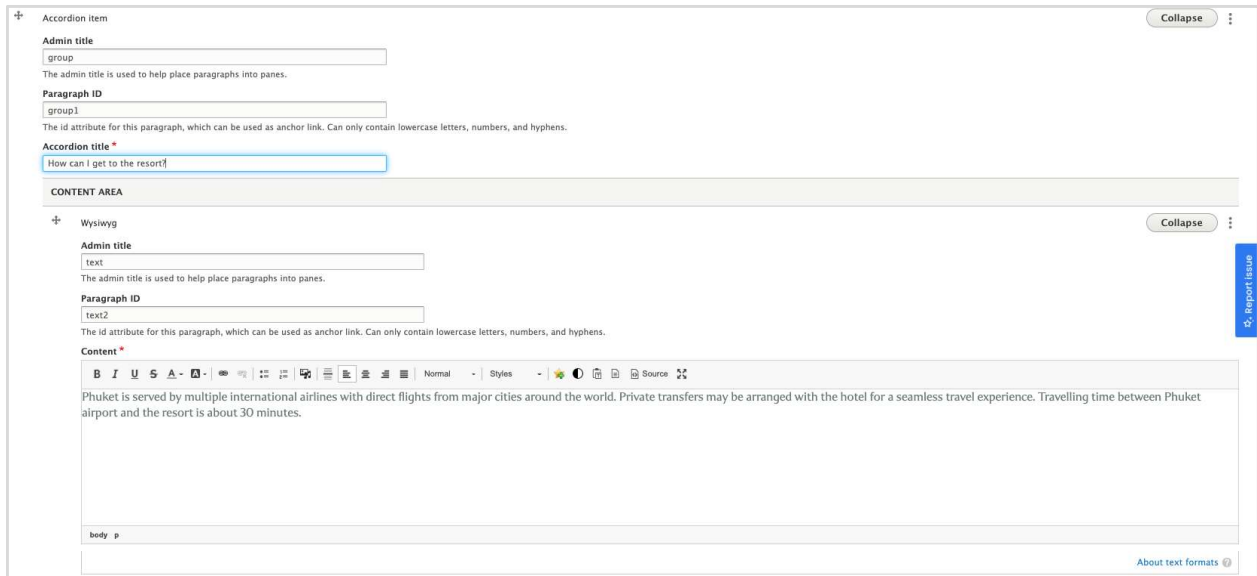
[Add Wysiwyg](#) to Content area

[Add Accordion item](#) to Accordion items

Block description
Paragraph item 4(Content area)

[Add paragraph and return to layout builder](#)

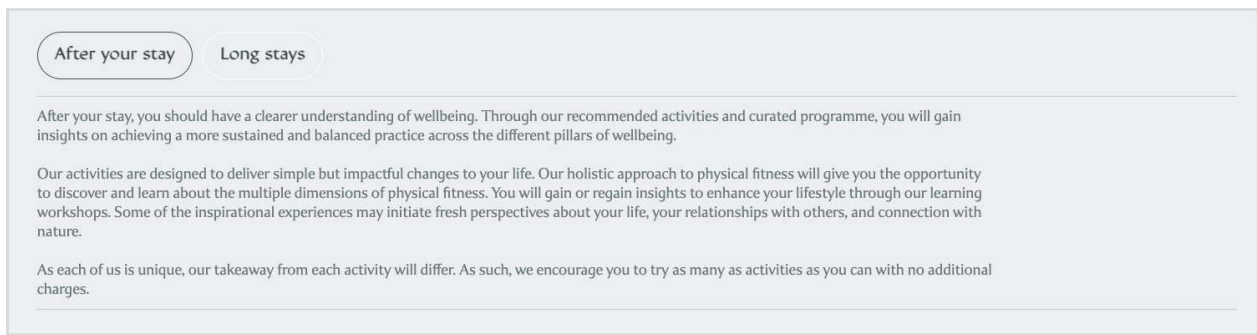
- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Accordion title - Enter title.
- Add Wysiwyg - Click to add text area.



- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Content - Enter text.
- To add more accordion items, click “Add Accordion item” and repeat the steps for the accordion item.

Tabs


How it looks like



Suitable layout: 1 column layout.

To create the “Tab” component, follow the steps in section “[Adding section & block to layout](#)” to create the layout. Select “Tabs” component when creating the paragraph component and fill in the following fields. Click “Add paragraph and return to layout builder” when you are ready to save.

Home

Admin title
 

The admin title is used to help place paragraphs into panes.

Paragraph ID

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

TABS ITEM *

✚ Tab item

Admin title

The admin title is used to help place paragraphs into panes.

Paragraph ID

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

Tab title *

CONTENT AREA

[Add Accordion](#) ▼

[Add Tab item](#) to *Tabs item*

Block description
Paragraph item 5(Content area)

[Add paragraph and return to layout builder](#)

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Tabs item:
 - Admin title - Enter an admin name for the component. This is optional.
 - Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
 - Tab title - Enter title.
 - Content area - You may choose to add accordion, complex carousel or wysiwyg to the tab item. Fill in the respective fields and save. To add another tab item, click “Add tab item” and repeat the steps for the tab item.

Webform

This component allows you to add an existing webform onto the page. Note: The webform must first be created and configured before you can add it onto the page.

How it looks like

First Name*

Last Name*

Email Address*

Phone Number

No. of Adults*

No. of Children

Date*

Time*

Special request

I agree with the [Terms & Conditions.](#)

Suitable layout: 1 column layout.

To create the “Webform” component, follow the steps in section “[Adding section & block to layout](#)” to create the layout. Select “Webform” component when creating the paragraph component and fill in the following fields. Click “Add paragraph and return to layout builder” when you are ready to save.

Home

Admin title

 The admin title is used to help place paragraphs into panes.

Paragraph ID

 The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

Webform reference

[▶ WEBFORM REFERENCE SETTINGS](#)

Block description
 Paragraph item 6(Content area)

[Add paragraph and return to layout builder](#)

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Webform reference - Click to select the required webform. Example:

Webform reference

✓ - Select -

- Banyan Cafe restaurant booking
- Contact
- Events and Retreats booking
- News and offers
- Prelaunch booking
- Saffron restaurant booking
- [CLOSED AND REFERENCE] Restaurant booking
- [DISABLED] News and offers (with animation in footer)

If the required webform is not available in the list, contact HQ admin team.

Banner Tall

How it looks like



Suitable layout: 1 column layout.

To create the “Banner Tall” component, follow the steps in section “[Adding section & block to layout](#)” to create the layout. Select “Banner Tall” component when creating the paragraph component and fill in the following fields. Click “Add paragraph and return to layout builder” when you are ready to save.

Home

Admin title
talbanner

The admin title is used to help place paragraphs into panes.

Paragraph ID
talbanner1

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

IMAGE (LANDSCAPE)

No media items are selected.

[Add media](#)

One media item remaining.

Block description
Paragraph item 8(Content area)

[Add paragraph and return to layout builder](#)



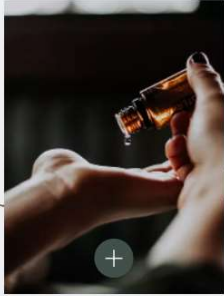

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
- Add media - Click to upload an image or select an existing image from the media library. To add more images, click “Add media”.

Structured Carousel

The structured carousel is a carousel that contains a group of card items.

How it looks like

Structured Carousel Item

<


1 / 2

Rest & Sleep



Quality sleep is a critical but often elusive element of wellbeing. It is essential in helping your body repair and restoring mental energy for the day ahead. We designed your villa as the optimal environment to rest and restore. A selection of calming amenities, activities, and sleep workshops helps to further enhance your quality of rest.

[Explore](#)

Vitality >



Spinal Stretch
This exercise helps you develop stronger back muscles.

< Rest & Sleep

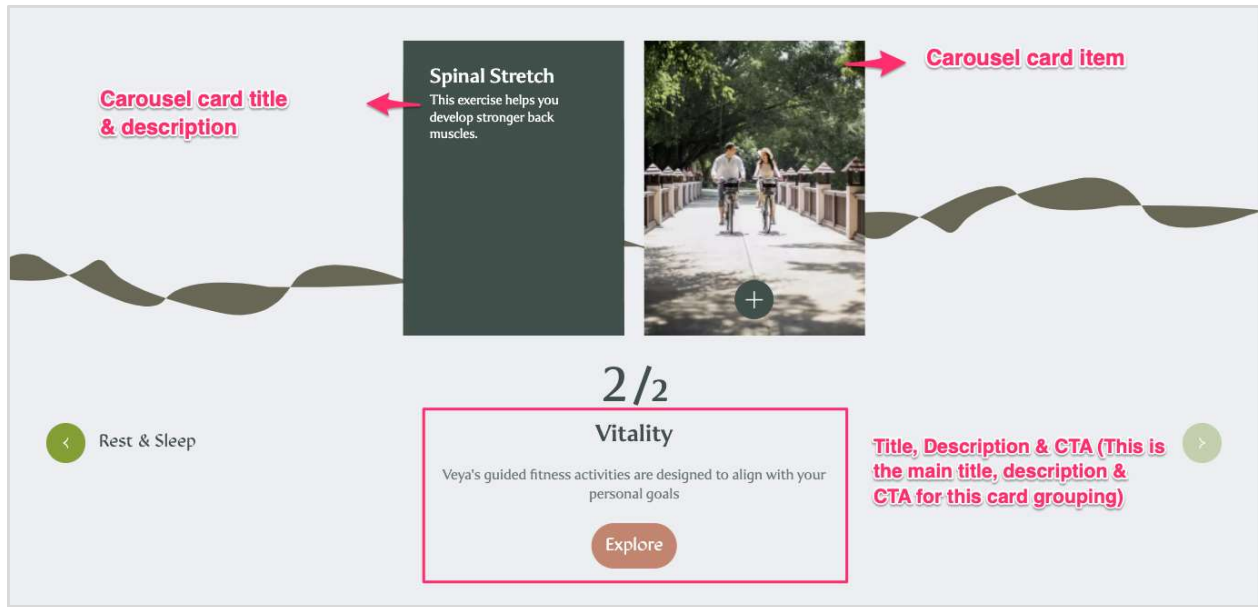
2 / 2

Vitality

Veya's guided fitness activities are designed to align with your personal goals

[Explore](#)

>



Suitable layout: 1 column layout.

To create the “Structured Carousel” component, follow the steps in section “[Adding section & block to layout](#)” to create the layout. Select “Structured Carousel” component when creating the paragraph component and fill in the following fields. Click “Add paragraph and return to layout builder” when you are ready to save.

Home

Admin title

The admin title is used to help place paragraphs into panes.

Paragraph ID

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

- Admin title - Enter an admin name for the component. This is optional.
- Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.

SLIDE ITEMS

+ Structured carousel It...

Admin title

The admin title is used to help place paragraphs into panes.

Paragraph ID

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

- Under slide items:
 - Admin title - Enter an admin name for the component. This is optional.
 - Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.

NESTED SLIDE

+
Structured carousel it...
Collapse
⋮

Admin title

The admin title is used to help place paragraphs into panes.

Paragraph ID

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

STRUCTURED CAROUSEL ITEM IMAGE

No media items are selected.

Add media

One media item remaining.

Structured carousel item title

Structured carousel item description

B I U S A A - A - @ # % & * ~ ^ _ ` { } | ~ ^ _ ` { } |

Normal - Styles - * ● 🗑️ 📄 🔗 Source ↔️

Calm your mind and nurture inner peace with this guided meditation for a good restorative rest. When done before bedtime, it may help reduce insomnia and sleep troubles by promoting overall calmness.

body p

Content limited to 200 characters, remaining: 1

Text format Basic HTML About text formats ?

Add Structured carousel item card
to Nested slide

Click to add the next card item

Report issue

- Under nested slide items:
 - Admin title - Enter an admin name for the component. This is optional.
 - Paragraph ID - This is used as an identifier for the component, which can be used as an anchor link. This is optional.
 - Add media - Click to upload an image or select an existing image from the media library. To add more images, click “Add media”.

- Structured carousel item title - Enter title.
- Structured carousel item description - Enter description. Note: Do take note of the character limit.
- To add another card item into the nested slide, click “Add Structured Carousel item card” and repeat the steps for the card item. Otherwise, continue to the next step to fill in the rest of the fields.

Title

Description

B I U S A - A - | | Normal - Styles - Source

Quality sleep is a critical but often elusive element of wellbeing. It is essential in helping your body repair and restoring mental energy for the day ahead. We designed your villa as the optimal environment to rest and restore. A selection of calming amenities, activities, and sleep workshops helps to further enhance your quality of rest.

body p

Text format Basic HTML About text formats ?

CTA

URL *

Start typing the title of a piece of content to select it. You can also enter an internal path such as `/node/add` or an external URL such as `http://example.com`. Enter `<front>` to link to the front page. Enter `<nolink>` to display link text only. Enter `<button>` to display keyboard-accessible link text only.

Link text

Add Structured carousel item to Slide items

Click to add the next group of card items

Block description
Paragraph item 9(Content area)

Add paragraph and return to layout builder

Report issue

- Title - Enter a title for this group of carousel items.
- Description - Enter a description for this group of carousel items.
- CTA - Enter the page name to link to.
 - Internal page: If this is to link to a page within the site, type in the page name and select the required page in the drop-down list.
 - External page: If this is to link to an external page, type in the URL path i.e. <http://www.yahoo.com>
- Link text - Enter CTA button label.
- To add another carousel group of items, click “Add Structured Carousel item” and repeat the steps for the slide items.

Adding language content (translations)

Language content can be added onto the site by adding the translated content for the existing page. English (EN) language is the default or original language used for the pages created onto the site. To add the language content i.e simplified chinese (ZHCN), you need to add the chinese translation to the existing English page.

Steps

1. Retrieve the required page and click on the “Translate” tab. The list of available languages will be displayed. If the language that you want to translate to is not available, contact HQ team to enable the language for you.
2. At the language (i.e. Chinese Simplified), click “Add” to add the translated content.



Translations of *Experiences* ☆

View Edit Delete Layout Revisions Clone Translate

Home » Experiences

LANGUAGE	TRANSLATION	STATUS	OPERATIONS
English (Original language)	Experiences	Published	Edit
Chinese, Simplified	n/a	Not translated	Add

3. Clear the english content and fill in the language content accordingly in the necessary fields or components. When you are ready, click the “Save this translation” button to save the page.

Create Chinese, Simplified translation of Experiences

Home » Experiences » Translations » Add » Add

Title * Experiences

Fill in the language content

Contents * Meta tags

CONTENT AREA

Banner

Admin title (all languages)

banner

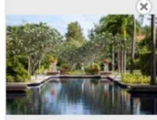
The admin title is used to help place paragraphs into panes.

Paragraph ID (all languages)

banner1

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

IMAGE (LANDSCAPE)



MicrosoftTeams-image...

The maximum number of media items have been selected.

Short info

B I U S A - A - Source

illuminate your journey

You are at the heart of everything we do at Veya. During your stay, our wellbeing specialists are on hand to work on a tailored activity program that caters to your unique interests, priorities and needs.

body h2

About text formats ?

Wysiwyg

Admin title (all languages)

text

The admin title is used to help place paragraphs into panes.

Paragraph ID (all languages)

text1

The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

Content *

B I U S A - A - Source

Wellbeing Activity

Your wellbeing journey leads you down many different paths centered around your body, your mind, and your surroundings. To help you find balance on these pathways, we have designed an all-encompassing calendar of purposeful and accessible workshops and activities that lead to improved health, happiness, and optimism.

Learn More

Curated Programs

At Veya, we believe that you are in charge of your own wellbeing journey. For those with specific wellbeing goals in mind, we've designed a range of curated programs that focus on achieving better sleep, a clearer mind, or greater physical vitality.

Learn More

About text formats ?

Published

Last saved (all languages): 06/02/2022 - 15:05

Author (all languages): poadmin

Create new revision (all languages)

Revision log message (all languages)

Briefly describe the changes you have made.

URL REDIRECTS

TRANSLATION (Do not flag other translations as outdated)

URL ALIAS (ALL LANGUAGES) (Automatic alias)

Generate automatic URL alias

Uncheck this to create a custom alias below. Configure URL alias patterns.

URL alias

/experiences

Specify an alternative path by which this data can be accessed. For example, type "/about" when writing an about page.

AUTHORING INFORMATION (By poadmin (7) on 2022-06-02)

PROMOTION OPTIONS (Not promoted)

Report Issue

Fill in the language content

Published
Save (this translation)

Click to save the translation.

Translated content (Example)

Manage Shortcuts poadmin

Content Structure Appearance Extend People Configuration Reports

Create Chinese, Simplified translation of Experiences

Home » Experiences » Translations » Add » Add

Title* 体验

Contents* Meta tags


CONTENT AREA Collapse all

Banner Collapse

Admin title (all languages)
banner
The admin title is used to help place paragraphs into panes.

Paragraph ID (all languages)
banner1
The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

IMAGE (LANDSCAPE)



MicrosoftTeams-image (26...)

The maximum number of media items have been selected.

Short info

照亮您的旅程
您是在维养的核心。在您居留期间，我们的健康专家将为您量身定制活动方案，专门满足您的兴趣和需求。

body p

About text formats

Wysiwyg Collapse

Admin title (all languages)
text
The admin title is used to help place paragraphs into panes.

Paragraph ID (all languages)
text1
The id attribute for this paragraph, which can be used as anchor link. Can only contain lowercase letters, numbers, and hyphens.

Content*

养修活动
您的养修旅程围绕身体、心灵和周围环境出发，通向许多不同的康养之道。我们的研讨会和各种活动能帮助您在这些方法间找到平衡，会助您改善健康，收获幸福，更加乐观

探索

方案定制
在维养，我们相信您可以掌控自己的康养之旅。我们为有具体健康目标的宾客，精心设计了一系列的方案，重点在使他们获得更好的睡眠，更清晰的头脑，或更高的身体活力。

探索

body p

About text formats

Published

Last saved (all languages): 06/02/2022 - 15:05

Author (all languages): poadmin

Create new revision (all languages)

Revision log message (all languages)

Briefly describe the changes you have made.

URL REDIRECTS

TRANSLATION (Do not flag other translations as outdated)

URL ALIAS (ALL LANGUAGES) (Automatic alias)

Generate automatic URL alias
Uncheck this to create a custom alias below. Configure URL alias patterns.

URL alias
/experiences
Specify an alternative path by which this data can be accessed. For example, type "/about" when writing an about page.

AUTHORING INFORMATION (By poadmin (7) on 2022-06-02)

PROMOTION OPTIONS (Not promoted)

Published

Save (this translation)

Report Issue



照亮您的旅程

您是在维养的核心。在您居留期间，我们的健康专家将为您量身定做活动方案，专门满足您的兴趣和需求。

养修活动

您的养修旅程围绕着身体、心灵和周围环境出发，通向许多不同的康养之道。我们的研讨会和各种活动能帮助您在这些方法间找到平衡，会助您改善健康，收获幸福，更加乐观

探索

方案定制

在维养，我们相信您可以掌控自己的康养之旅。我们为有具体健康目标的宾客，精心设计了一系列的方案，重点在使他们获得更好的睡眠，更清晰的头脑，或更高的身体活力。

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BANYAN TREE
veya

Things to Note

1. New components - When the English page is updated with new components i.e. wysiwyg, banner, tabs, accordion etc, the new components will be available on the language content page for you to add the translation.
2. All languages - When you update fields that are labeled as “All languages”, this means that the changes will apply to both the original and other language contents. Example:

Synxis room code (all languages)

3. Non-page translations - Not all web elements on the site are translatable via the page content. Some of these elements are controlled by advanced site configurations. Please contact HQ team if you wish to translate navigation menu items, mega menu items, filter items, footer items, taxonomy terms etc.

Media Library Management

These dimensions are rough guides, but image sizes should be close to the recommendations to avoid images that are too big (slowing down website loading time) or too small (will be blurry on screen).

Likewise, file sizes are recommendations rather than hard limits – a banner image that is 1.2 MB would still be ok, but one that is 30MB will need to be significantly reduced.

Horizontal Images (Thin):

- File type: .jpg
- Dimensions: 1920px x 823px
- File size under 1MB

Horizontal Images

- File type: .jpg
- Dimensions: 1920px x 1080px
- File size under 1MB

Vertical Images Photos

- File type: .jpg
- Dimensions: 600px x 800px to 840 x 1120
- File size under 500KB

Website Updates SOP (After launch)

- After making updates to any page, be sure to click “Save (this translation)” to save the updated page as a draft
- These changes will not be live until HQ publishes the page to the server.



The screenshot shows a control panel for a website update. At the top, it says 'Current state: Published'. Below that is a 'Change to:' dropdown menu currently set to 'Draft'. There is a link that says 'Schedule a status change'. At the bottom, there are two buttons: 'Save (this translation)' and 'Get preview link'. The 'Save (this translation)' button is circled in red.

- Send an email to HQ with the following details:
 - Property name
 - Name of updated page
 - Brief description of changes made
 - Affected languages

For example:

“Veya Phuket – Dining – New card image – EN, CN”

- We will aim to approve the changes within 5 working days and inform you when completed.
- Please plan ahead to ensure that changes will be live by the time they are needed.

If changes are urgent and need to be done ASAP, please put ‘Urgent’ in the email subject title or reach out to us on Teams. This should only be for changes that directly impact bookings and revenue.

HQ Contact Details

Website team – Website content, updates and related matters

Davian Aw, Ecommerce Web Manager

davian.aw@banyantree.com

Janet Ong, Web Designer & Project Management

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Reservations team – SynXis booking engine updates and related matters

Keline Lim, Assistant Manager, Distribution

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Adeline Teoh, AVP Head of Commercial Support Services

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Digital Marketing – EDMs, Google My Business, Google Tags, Google Analytics

Farah Sinjeri, Digital Marketing Manager

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